

# **Hamblen County/Morristown Solid Waste Agenda**

**February 21, 2025**

**Hamblen County Health Department Conference Room**

**Meeting Called To Order-Tom Rush**

**Public Comment/General Public Forum:**

**Approval of Board Minutes:**

**Financial Report-Amy Hemminger**

1. Review financials

**Manager's Report-Dennis Barnes**

1. TDEC Inspection

**Engineer's Report-Steve Bostic**

1. Landfill Project's Progress

**Unfinished Business: Dennis Barnes**

1. Paying/Receiving bills through ACH at First Horizon

**New Business:**

**Adjournment-Tom Rush**

# Hamblen County/Morristown Solid Waste Board of Directors Meeting

Minutes: January 17, 2025

## Hamblen County Health Department Conference Room

**Board Members Present:** Tom Rush-Chairman, Patrick McGuffin-Vice Chairman, Chris Cutshaw- (Ex-Officio/County Mayor), Dennis Barnes-(Ex-Officio/Director), Mike Bell, Bob Garrett, Tim Horner, Matt Lacy, Ventrus Norfolk and Will Sliger.

**Others Present:** Amy Hemminger, Steve Bostic, John Burgin, Paul Brown, Joey Barnard, Andrew Ellard, Gary Chesney, Ron White, Chris Capps, and Stephanie Clonce.

### **Meeting Called To Order: Tom Rush**

Mr. Rush called the meeting to order at 9:00 a.m.

### **Public Comment/General Public Forum: None**

### **Approval of Minutes: Tom Rush**

Mr. Lacy made the motion to approve December 20, 2024 minutes, and Mr. Horner seconded the motion with all board members in favor. Mr. Sliger stated that in the December 20,2024 minutes, under the Manager's report, number 3 that Mr. Lacy made a motion for up to 500 ft instead of no less than 500 ft which is different. Mr. Lacy made a motion to approve the December 20, 2024 minutes to be changed and Mr. Horner seconded the motion with all board members in favor.

### **Financial Report: Amy Hemminger and Tom Rush**

1. Review of December Financials- Ms. Hemminger stated that the audit adjustments have been posted as of December 2024 as provided by Rodefer Moss. The new accounts on the statement of net position are the bond proceeds receivable of \$4.2 million through pay app #7 and in fixed assets for E TTL expansion costs \$11 million also through pay app #7 through the end of December 2024. Bonds payable have been recorded on liability side, both short-term and long-term; shredder debt to the county has been reduced by what was paid in the prior fiscal year. On the income statement, we received a check from the county for the tire disposal grant. The account 336 maintenance and repair has a credit balance due to return on a prior invoice from Stowers.

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2. Mr. Rush inquired about the past due amount from Casella and Mr. McGuffin stated that Quality Waste received their payment, so we should hopefully be getting payment on our account soon.
3. Mr. Rush stated that the First Horizon interest rate was at 2.15% and the LGIP interest rate was at 4.56%.

### **Manager's Report: Dennis Barnes**

1. Mr. Barnes stated that the TDEC inspection has been conducted, and everything looks good. We have not received the TDEC inspection report yet but do not expect any problems.
2. Mr. Barnes stated that Barry Calfee at Morristown Utilities is going to need a plan regarding the stormwater related to the Class I expansion and how we are going to get rid of the rainwater that falls in it.

### **Engineer's Report: Steve Bostic**

Mr. Bostic updated the board on the engineering projects going on at the Landfill (see attachment).

Mr. Barnes stated that the pump went down, kicked on and off, and had to be done manually causing the ammonia numbers to go down.

Mr. Bostic stated that he was working on pay app #8 with E TTL representative, Mr. Barnard, because of exceeding dirt instead of rock. Currently, the Class I expansion project is estimated to exceed the project bid by approximately \$2.6 million.

TDEC approved the permit for the Class III road, and we are getting guidance and direction from TDEC on one boring that had a void under it. The ground water monitoring includes one upgradient well and two downgradient wells. The old city landfill is impacting numbers because it is not lined. TDEC is saying it is leaking on the liner in the new cell. Ruben will be setting up a meeting with TDEC in Knoxville to get clarification on this.

Mr. Bostic stated that the recycling grant he looked into is for a piece of new equipment or a cardboard compactor for recycling. Mr. Barnes stated that we could use a new compactor to replace the one we have. The application would have to be sent in by the fall on or before October 15, 2025 with a list of repairs done on the compactor.

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Mr. Barnes asked if pinnacle rock is considered rock, and Mr. Bostic answered yes. Mr. Garrett asked if the pinnacle is more and stated that the bid was underbid anyway around \$7 million lower than the other bids.

Mr. Sliger addressed the deficiencies from the TDEC at the last board meeting. Then Mr. Bostic stated that he would have those done in two weeks, and Mr. Sliger requested an update on the deficiencies. Mr. Bostic stated that it was all done except for the karst and the ground water. One of the borings was at a 1.26 void, so TDEC stated in their comments that something would have to be done about the void. Mr. Bostic stated that Geotech would have to be contacted to address the void. They would have to drill more holes around it to find the extent of it, and then they would have to fill with grout, blast it and collapse it. We're waiting on TDEC to answer us and see if this will work. Mr. Robinson is trying to get another Teams meeting with them. Mr. Sliger asked if this void cannot be filled because of the new geologist. Mr. Sliger asked if this is an engineering or TDEC issue that is going to cost us more money that we were not expecting. Mr. Bostic stated yes it will be more cost to us if TDEC would approve the grout. Mr. Bell asked where the void was and Mr. Bostic stated it was on the side of the slope, 10' at the bottom. Mr. Bell said, so it could be as big as a 55-gallon drum or as big as this building. Mr. Sliger said this is the biggest hold up on the TDEC meeting and getting the permit. Mr. Garrett asked Mr. Bostic if his company (LDA) was responsible for the aerial being done. Mr. Bostic stated that it was contracted out, but LDA is checking all their work, getting the raw numbers, and re-calculating the measurements to alleviate concerns with the contractor's work. Mr. Bostic commented that the new Class III access road would eliminate \$120,000 from the total expansion cost. Mr. Barnard with Ettl stated that they still have around 120,000 yards of dirt to remove on the south side on top of the buffer. Mr. Bostic stated that a section of rock with dirt all around it can influence the volume estimates. We took the boring data and developed a rock surface topo per TDEC requirements and calculated the estimated volume of rock required to be excavated. Based on the boring data, some of the soils depth were suitable for the buffer, how long it takes water to run through. Those estimated volumes will be available next week. The buffer material does not have to be taken out; it can be reworked by disking it and letting it dry. Then it will be retested. Mr. Sliger stated that Morristown Utilities could be a hurdle for the expansion if we do not address their additional wastewater requirements and related costs. Mr. White stated that GFL has a rain cap on theirs, and they pump it out every time it rains. Mr. Barnes stated that the 15 acres we have should be rain capped because we cannot do anything with that land. Mr. Lacy stated that we need to get on this fast, and the boring needs to be done. He said to contact Geotech to get it drilled and move around it. Mr. Bostic stated that we

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would submit the Class I AER (volume calculations) in May and will fly the drone again in March to get the numbers. We have right at a year left if the permitting proceeds smoothly, six months if this continues for 9-12 months. Mr. Rush asked if construction and groundwater is the only thing left on the eleven pages we received back revised by TDEC. Currently, the soil excavation is at \$2.6 million above the bid amount (does not include the contingency that is \$450,000). If work pauses, then we will have to pay for moving equipment. Mr. Bostic stated that the city would have to agree to the variance on the right of way. Mr. Ellard stated that he would take the buffer zone variance request to the City Council for approval to fill inside the right of way, about 20ft from the road and sewer line.

### **Unfinished Business: Dennis Barnes, Chris Cutshaw and Andrew Ellard**

1. Mr. Barnes stated that all the liner rolls would not fit in the GFL building offered by Mr. White, but we appreciate the offer.
2. Mr. Cutshaw stated that the County had close to \$400,000 in bond interest that they would give us to help with the Class I expansion overage, and Mr. Ellard stated that the City also had around \$400,000 that they would give us. Mr. Rush stated that we really appreciate that.

### **New Business: Dennis Barnes and Tom Rush**

1. Mr. Barnes stated that we had a batch of bills that were mailed in December that did not start showing up until this week. We included some paperwork regarding ACH payment options from First Horizon, and they can put strict authorizations on our account. We want to look into paying some of our bills through the bank account and receiving payments through the bank account via ACH transactions also to avoid these lengthy delays with the postal system. Mr. Rush stated that we would have to have a policy in place that states the controls and regulations required by the State of Tennessee Comptroller and our auditors. Mr. Rush said to speak with the auditors, check with the Comptroller, and report back next month with their input on this before we can do anything. Ms. Hemminger advised not to use the drop boxes anymore and take any mail directly to the post office.
2. Mr. Rush stated that we have a big project going on, we need everybody's input, and we need to share input. We need to be proactive as we go through this project. We are over on this project by approximately \$2.6 million, and little pieces make big pieces. We need to manage our costs. If additional funding is needed for the project, we are already checking on the potential for additional financing. If additional design work is needed, it

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needs to be done in a timely manner to complete the expansion. We need to move quickly on issues needing a resolution. We have a Class III diversion rate of about 40% on the new GFL site that is helping to extend the current landfill during the expansion. On a positive note, although our project cost is over by approximately \$2.6 million, we are still approximately \$4 million under the next lowest bid. If additional financing is needed, we are in a favorable falling interest rate environment. If we have to increase tipping fees at some point, we are currently about mid-range for the state average. We are currently receiving good inspections from TDEC for our operation. Let's not borrow problems and just work through the solutions.

**Adjournment: Tom Rush**

Mr. Sliger made a motion to adjourn, and Mr. Lacy seconded the motion with all in favor.

Mr. Rush adjourned the meeting at 10:26 a.m.

**Tom Rush-Chairman**

**Chris Cutshaw-Mayor**

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Morristown-Hamblen County Solid Waste Board  
A/R Aging Summary  
As of February 19, 2025

|                                   | Current           | 1 - 30          | 31 - 60         | 61 - 90         | > 90           | TOTAL             |
|-----------------------------------|-------------------|-----------------|-----------------|-----------------|----------------|-------------------|
| AIRPORT TIRES                     | 288.45            | 0.00            | 0.00            | 0.00            | 0.00           | 288.45            |
| CARLYLE RENTALS                   | 0.00              | -562.54         | 0.00            | 0.00            | 0.00           | -562.54           |
| CASELLA WASTE SYSTEMS, INC.       | 0.00              | 1,525.46        | 1,525.46        | 1,066.13        | 0.00           | 4,117.05          |
| CHEROKEE SIDING                   | 0.00              | 195.44          | 0.00            | 0.00            | 0.00           | 195.44            |
| DOUGLAS CHEROKEE HEADSTART        | 0.00              | -29.00          | 0.00            | 0.00            | 0.00           | -29.00            |
| E S INC./CARLTON SCALE            | 0.00              | 0.00            | 0.00            | 0.00            | -2.99          | -2.99             |
| ESKOLA LLC.                       | 28.75             | 0.00            | 0.00            | 0.00            | 0.00           | 28.75             |
| FOUST METAL WORKS                 | 0.00              | 0.00            | 11.00           | 0.00            | -11.00         | 0.00              |
| GFL ENVIRONMENTAL                 | 1,092.00          | 0.00            | 0.00            | 0.00            | 0.00           | 1,092.00          |
| HAMBLEN COUNTY BOARD OF EDUCATION | 0.00              | 0.00            | -10.50          | 0.00            | 0.00           | -10.50            |
| HAMBLEN COUNTY GOVERNMENT         | 88,436.00         | 0.00            | 0.00            | 0.00            | 0.00           | 88,436.00         |
| HAMBLEN COUNTY GOVERNMENT/RECYCLE | 1,923.20          | 0.00            | 0.00            | 0.00            | 0.00           | 1,923.20          |
| HAMBLEN COUNTY SHERIFF'S DEPT.    | 186.00            | 0.00            | 0.00            | 0.00            | 0.00           | 186.00            |
| HARDWOOD SPECIALTIES              | 85.50             | 0.00            | 0.00            | 0.81            | 0.00           | 86.31             |
| HONDA OF MORRISTOWN               | 119.25            | 0.00            | 0.00            | 0.00            | 0.00           | 119.25            |
| INTERNATIONAL PAPER               | 0.00              | 14.49           | 14.49           | 0.00            | 0.00           | 28.98             |
| MCNEILUS STEEL, INC.              | 0.00              | 0.00            | 0.00            | 0.00            | -0.03          | -0.03             |
| MISENHEIMER SAW & TOOL, INC.      | 121.50            | 0.00            | 0.00            | 0.00            | 0.00           | 121.50            |
| MORRISTOWN CHEVROLET              | 7.65              | 0.00            | 0.00            | 0.00            | 0.00           | 7.65              |
| MORRISTOWN SIGNS                  | 13.50             | 0.21            | 0.00            | 0.00            | 0.00           | 13.71             |
| MORRISTOWN UTILITY/VEOLIA         | 13,202.00         | 0.00            | 0.00            | 0.00            | 0.00           | 13,202.00         |
| ODDELLO INDUSTRIES, LLC.          | 0.00              | 0.00            | 0.00            | 0.00            | 10.72          | 10.72             |
| QUALITY WASTE                     | 3,676.50          | 0.00            | 0.00            | 0.00            | 0.00           | 3,676.50          |
| REPUBLIC SERVICES, INC.           | 1,125.50          | 0.00            | 58.37           | 0.00            | 0.00           | 1,183.87          |
| RICH PRODUCTS                     | 0.00              | 0.00            | 0.00            | 0.00            | -199.30        | -199.30           |
| RICHEY EQUIPMENT INC.             | 0.00              | -100.50         | 0.00            | 0.00            | 0.00           | -100.50           |
| SOUTHERN WASTE SERVICES, LLC.     | 14,477.50         | 0.00            | 0.00            | 0.00            | 0.00           | 14,477.50         |
| TDOT MORRISTOWN DISTRICT 17W      | 20.50             | 0.00            | 0.00            | 0.00            | 0.00           | 20.50             |
| TF BUILDING SOLUTIONS             | 45.00             | 0.00            | 0.00            | 0.00            | 0.00           | 45.00             |
| TRI-CITIES SANITATION LLC.        | 743.50            | 0.00            | 0.00            | 0.00            | 0.00           | 743.50            |
| TRIAD                             | 40.00             | 0.00            | 0.00            | 0.00            | 0.00           | 40.00             |
| WILD BUILDING CONTRACTORS INC.    | 23.50             | 0.00            | 0.00            | 0.00            | 0.00           | 23.50             |
| WOODCRAFT                         | 175.00            | 0.00            | 0.00            | 0.00            | 0.00           | 175.00            |
| <b>TOTAL</b>                      | <b>125,830.80</b> | <b>1,043.56</b> | <b>1,598.82</b> | <b>1,066.94</b> | <b>-202.60</b> | <b>129,337.52</b> |

Morristown-Hamblen County Solid Waste Board

01/16/2025 1:26 PM

Register: 11130 - Operating Account

From 01/17/2025 through 01/17/2025

Sorted by: Date, Type, Number/Ref

| Date                  | Number      | Payee                         | Account                  | Memo                         | Payment C           | Deposit | Balance                   |
|-----------------------|-------------|-------------------------------|--------------------------|------------------------------|---------------------|---------|---------------------------|
| 01/17/2025            | 9693        | CANON SOLUTIO...              | 21100 - Accounts Paya... |                              | 73.32               |         | -2,041,222....            |
| 01/17/2025            | 9694        | CAPPS & BYRD, L...            | 21100 - Accounts Paya... | PO#254477                    | 332.50              |         | -2,041,554....            |
| 01/17/2025            | 9695        | CITIZEN TRIBUNE...            | 21100 - Accounts Paya... |                              | 38.54               |         | -2,041,593....            |
| 01/17/2025            | 9696        | CITY OF MORRIST...            | 21100 - Accounts Paya... |                              | 1,603.12            |         | -2,043,196....            |
| 01/17/2025            | 9697        | HAMBLEN COUNT...              | 21100 - Accounts Paya... |                              | 10,942.55           |         | -2,054,138....            |
| 01/17/2025            | 9698        | KAZMIER & ASSO...             | 21100 - Accounts Paya... | PO#7521                      | 900.00              |         | -2,055,038....            |
| 01/17/2025            | 9699        | LDA ENGINEERIN...             | 21100 - Accounts Paya... |                              | 21,442.50           |         | -2,076,481....            |
| 01/17/2025            | 9700        | NAPA AUTO PARTS               | 21100 - Accounts Paya... |                              | 843.65              |         | -2,077,324....            |
| 01/17/2025            | 9701        | PDS CONSULTING                | 21100 - Accounts Paya... |                              | 1,197.75            |         | -2,078,522....            |
| 01/17/2025            | 9702        | POWER EQUIPME...              | 21100 - Accounts Paya... | PO#7531                      | 436.96              |         | -2,078,959....            |
| 01/17/2025            | 9703        | PURKEY,CARTER,...             | 21100 - Accounts Paya... |                              | 8,629.00            |         | -2,087,588....            |
| 01/17/2025            | 9704        | RODEFER MOSS &...             | 21100 - Accounts Paya... |                              | 3,000.00            |         | -2,090,588....            |
| 01/17/2025            | 9705        | ROGERS PETROLE...             | 21100 - Accounts Paya... |                              | 2,115.55            |         | -2,092,704....            |
| 01/17/2025            | 9706        | SFP MORRISTOWN                | 21100 - Accounts Paya... | PO#7535                      | 300.88              |         | -2,093,005....            |
| 01/17/2025            | 9707        | STATE OF TENNES...            | 21100 - Accounts Paya... |                              | 12,716.56           |         | -2,105,721....            |
| 01/17/2025            | 9708        | STOWERS MACHI...              | 21100 - Accounts Paya... | PO#7534                      | 118.86              |         | -2,105,840....            |
| 01/17/2025            | 9709        | STRATE INSURAN...             | 21100 - Accounts Paya... |                              | 2,986.97            |         | -2,108,827....            |
| 01/17/2025            | 9710        | TMS INTERNATIO...             | 21100 - Accounts Paya... |                              | 2,366.25            |         | -2,111,193....            |
| 01/17/2025            | 9711        | TRAVELERS CL R...             | 21100 - Accounts Paya... |                              | 27,144.50           |         | -2,138,338....            |
| 01/17/2025            | 9712        | VERIZON WIRELE...             | 21100 - Accounts Paya... |                              | 185.89              |         | -2,138,524....            |
| <del>01/17/2025</del> | <del></del> | <del>QuickBooks Payroll</del> | <del>-split-</del>       | <del>Created by Pay...</del> | <del>6,458.76</del> |         | <del>-2,144,982....</del> |

73.32  
 332.50  
 38.54  
 1,603.12  
 10,942.55  
 900.00  
 21,442.50  
 843.65  
 1,197.75  
 436.96  
 8,629.00  
 3,000.00  
 2,115.55  
 300.88  
 12,716.56  
 118.86  
 2,986.97  
 2,366.25  
 27,144.50  
 185.89  
 97,375.35

335.72  
 97,375.35  
 97,711.07



Morristown-Hamblen County Solid Waste Board

01/29/2025 8:06 AM

Register: 11130 - Operating Account

From 01/30/2025 through 01/30/2025

Sorted by: Date, Type, Number/Ref

| Date       | Number | Payee              | Account                  | Memo          | Payment C  | Deposit | Balance     |
|------------|--------|--------------------|--------------------------|---------------|------------|---------|-------------|
| 01/30/2025 | 9713   | AFLAC              | 21100 - Accounts Paya... |               | 505.17     |         | -270,941.04 |
| 01/30/2025 | 9714   | BOB GARRETT        | 21100 - Accounts Paya... |               | 200.00     |         | -271,141.04 |
| 01/30/2025 | 9715   | DAVID BERRY TR...  | 21100 - Accounts Paya... |               | 1,210.00   |         | -272,351.04 |
| 01/30/2025 | 9716   | EAST TENNESSEE ... | 21100 - Accounts Paya... |               | 457,316.37 |         | -729,667.41 |
| 01/30/2025 | 9717   | HAMBLEN COUNT...   | 21100 - Accounts Paya... |               | 2,708.10   |         | -732,375.51 |
| 01/30/2025 | 9718   | LIBERTY TIRE RE... | 21100 - Accounts Paya... |               | 534.80     |         | -732,910.31 |
| 01/30/2025 | 9719   | MATT LACY-V        | 21100 - Accounts Paya... |               | 200.00     |         | -733,110.31 |
| 01/30/2025 | 9720   | MIKE BELL          | 21100 - Accounts Paya... |               | 200.00     |         | -733,310.31 |
| 01/30/2025 | 9721   | MORRISTOWN UT...   | 21100 - Accounts Paya... | 004561-022128 | 3,296.11   |         | -736,606.42 |
| 01/30/2025 | 9722   | MURRELL BURGL...   | 21100 - Accounts Paya... |               | 212.57     |         | -736,818.99 |
| 01/30/2025 | 9723   | NAPA AUTO PARTS    | 21100 - Accounts Paya... |               | 339.80     |         | -737,158.79 |
| 01/30/2025 | 9724   | OFFICE DEPOT BU... | 21100 - Accounts Paya... |               | 14.40      |         | -737,173.19 |
| 01/30/2025 | 9725   | PATRICK MCGUFF...  | 21100 - Accounts Paya... |               | 200.00     |         | -737,373.19 |
| 01/30/2025 | 9726   | PDS CONSULTING     | 21100 - Accounts Paya... |               | 27.95      |         | -737,401.14 |
| 01/30/2025 | 9727   | REED-JOSEPH INT... | 21100 - Accounts Paya... | PO#7541       | 381.00     |         | -737,782.14 |
| 01/30/2025 | 9728   | ROGERS PETROLE...  | 21100 - Accounts Paya... |               | 5,928.48   |         | -743,710.62 |
| 01/30/2025 | 9729   | SFP MORRISTOWN     | 21100 - Accounts Paya... | PO#7536       | 479.57     |         | -744,190.19 |
| 01/30/2025 | 9730   | SMOKY MOUNTAI...   | 21100 - Accounts Paya... | PO#7537       | 504.61     |         | -744,694.80 |
| 01/30/2025 | 9731   | STOWERS MACHI...   | 21100 - Accounts Paya... | PO#7538       | 170.08     |         | -744,864.88 |
| 01/30/2025 | 9732   | TIMOTHY L. HOR...  | 21100 - Accounts Paya... |               | 200.00     |         | -745,064.88 |
| 01/30/2025 | 9733   | TMS INTERNATIO...  | 21100 - Accounts Paya... |               | 1,215.84   |         | -746,280.72 |
| 01/30/2025 | 9734   | TOM RUSH           | 21100 - Accounts Paya... |               | 200.00     |         | -746,480.72 |
| 01/30/2025 | 9735   | VENTRUS NORFO...   | 21100 - Accounts Paya... |               | 200.00     |         | -746,680.72 |
| 01/30/2025 | 9736   | WHOLESALE SUP...   | 21100 - Accounts Paya... | PO#7542       | 111.04     |         | -746,791.76 |
| 01/30/2025 | 9737   | WILL SLIGER        | 21100 - Accounts Paya... |               | 200.00     |         | -746,991.76 |

|            |   |            |   |
|------------|---|------------|---|
| 505.17     | + | 504.61     | - |
| 200.00     | + | 170.08     | - |
| 1,210.00   | + | 200.00     | - |
| 457,316.37 | + | 1,215.84   | - |
| 2,708.10   | + | 200.00     | - |
| 534.80     | + | 200.00     | - |
| 200.00     | + | 111.04     | - |
| 200.00     | + | 200.00     | - |
| 3,296.11   | + | 476,553.10 | * |
| 212.57     | + |            |   |
| 339.80     | + |            |   |
| 14.40      | - |            |   |
| 200.00     | + |            |   |
| 27.95      | + |            |   |
| 381.00     | + |            |   |
| 5,928.48   | + |            |   |
| 479.57     | + |            |   |

Morristown-Hamblen County Solid Waste Board

02/05/2025 12:49 PM

Register: 11130 - Operating Account

From 02/06/2025 through 02/06/2025

Sorted by: Date, Type, Number/Ref

| Date       | Number | Payee               | Account                  | Memo | Payment C | Deposit | Balance     |
|------------|--------|---------------------|--------------------------|------|-----------|---------|-------------|
| 02/06/2025 | 9738   | ACCIDENT FUND I...  | 21100 - Accounts Paya... |      | 936.50    |         | -647,038.46 |
| 02/06/2025 | 9739   | APPALACHIAN EL...   | 21100 - Accounts Paya... |      | 1,850.79  |         | -648,889.25 |
| 02/06/2025 | 9740   | BANKCARD CENT...    | 21100 - Accounts Paya... |      | 1,822.91  |         | -650,712.16 |
| 02/06/2025 | 9741   | CHARTER COMM...     | 21100 - Accounts Paya... |      | 247.87    |         | -650,960.03 |
| 02/06/2025 | 9742   | CINTAS              | 21100 - Accounts Paya... |      | 471.20    |         | -651,431.23 |
| 02/06/2025 | 9743   | DAVID BERRY TR...   | 21100 - Accounts Paya... |      | 1,650.00  |         | -653,081.23 |
| 02/06/2025 | 9744   | FAIRBANKS SCAL...   | 21100 - Accounts Paya... |      | 929.00    |         | -654,010.23 |
| 02/06/2025 | 9745   | FUELMAN             | 21100 - Accounts Paya... |      | 96.42     |         | -654,106.65 |
| 02/06/2025 | 9746   | LIBERTY NATION...   | 21100 - Accounts Paya... |      | 176.56    |         | -654,283.21 |
| 02/06/2025 | 9747   | LIBERTY TIRE RE...  | 21100 - Accounts Paya... |      | 298.20    |         | -654,581.41 |
| 02/06/2025 | 9748   | PDS CONSULTING      | 21100 - Accounts Paya... |      | 1,197.75  |         | -655,779.16 |
| 02/06/2025 | 9749   | STOWERS MACHI...    | 21100 - Accounts Paya... |      | 3,848.47  |         | -659,627.63 |
| 02/06/2025 | 9750   | WITT UTILITY DIS... | 21100 - Accounts Paya... |      | 330.00    |         | -659,957.63 |

936.50 +  
 1,850.79 +  
 1,822.91 +  
 247.87 +  
 471.20 +  
 1,650.00 +  
 929.00 +  
 96.42 +  
 176.56 +  
 298.20 +  
 1,197.75 -  
 3,848.47 -  
 330.00 -  
 13,855.67 \*

Morristown-Hamblen County Solid Waste Board

02/12/2025 9:48 AM

Register: 11130 · Operating Account

From 02/12/2025 through 02/12/2025

Sorted by: Date, Type, Number/Ref

| Date       | Number | Payee              | Account                  | Memo       | Payment C  | Deposit | Balance     |
|------------|--------|--------------------|--------------------------|------------|------------|---------|-------------|
| 02/12/2025 | 9751   | EAST TENNESSEE ... | 21100 · Accounts Paya... | Pay App #9 | 259,726.86 |         | -432,576.73 |
| 02/12/2025 | 9752   | STERICYCLE, INC.   | 21100 · Accounts Paya... |            | 85.59      |         | -432,662.32 |
| 02/12/2025 | 9753   | VERIZON WIRELE...  | 21100 · Accounts Paya... |            | 230.89     |         | -432,893.21 |

259,726.86 -  
 85.59 +  
 230.89 -  
 260,043.54 ~~W~~

# BankCard Center Card Statement



Account Number XXXX XXXX XXXX 0792

Statement for Period: December 25, 2024 to January 24, 2025

| CARDHOLDER SUMMARY                     |                  |                                 |                    |                      |           |              |             |
|--|------------------|---------------------------------|--------------------|----------------------|-----------|--------------|-------------|
| DENNIS R BARNES<br>XXXX XXXX XXXX 0792 | Previous Balance | Purchases And<br>+ Other Debits | Cash<br>+ Advances | Finance<br>+ Charges | - Credits | - Payments = | New Balance |
| CardHolder Totals                      | \$3,176.68       | \$1,822.91                      | \$0.00             | \$0.00               | \$0.00    | \$3,176.68   | \$1,822.91  |

| FINANCE CHARGE SUMMARY           |                          |                          |   |                            |
|----------------------------------|--------------------------|--------------------------|---|----------------------------|
|                                  | Average Daily<br>Balance | Monthly<br>Periodic Rate | Corresponding Annual<br>Percentage Rate | Periodic Finance<br>Charge |
| PURCHASES<br>(V) = Variable Rate | \$0.00                   | 1.116%(V)                | 13.40% (V)                              | \$0.00                     |

GRACE PERIOD  
To Avoid a Finance Charge On Purchases, Pay Entire New Balance by Payment Due Date Each Billing Period. Finance Charge Accrues on Cash Advances Until Paid And Will Be Billed On Your Next Statement.

VENDOR# \_\_\_\_\_ CHECK# \_\_\_\_\_  
 ACCT# \_\_\_\_\_ AMOUNT \$ \_\_\_\_\_  
 ACCT# \_\_\_\_\_ AMOUNT \$ \_\_\_\_\_  
 ACCT# \_\_\_\_\_ AMOUNT \$ \_\_\_\_\_  
 INVOICE# \_\_\_\_\_ NET AMOUNT \$ \_\_\_\_\_  
 RECEIVED BY \_\_\_\_\_ APPROVED BY \_\_\_\_\_  
 DATE POSTED \_\_\_\_\_

| CUSTOMER SERVICE CALL<br>1-800-382-5465<br>LOST/STOLEN CARDS CALL<br>1-800-382-5465 | ACCOUNT NUMBER               | ACCOUNT SUMMARY                      |
|---|------------------------------|--------------------------------------|
|   |                              | XXXX XXXX XXXX 0792                  |
|   | STATEMENT DATE 01/24/25      | PURCHASES & OTHER CHARGES \$1,822.91 |
|   | CREDIT LIMIT \$5,000.00      | CASH ADVANCES \$0.00                 |
|   | AVAILABLE CREDIT* \$3,057.00 | CASH ADVANCE FEES \$0.00             |
|   | PAST DUE \$0.00              | LATE PAYMENT CHARGE \$0.00           |
|   | OVERLIMIT \$0.00             | FINANCE CHARGE \$0.00                |
|   | DISPUTED AMOUNT \$0.00       | CREDITS \$0.00                       |
|   | AMOUNT DUE \$91.00           | PAYMENTS \$3,176.68                  |
|   | PAYMENT DUE DATE 02/18/25    | <b>NEW BALANCE \$1,822.91</b>        |

\* Amount reflected in whole dollars only

1122 0001 GSH 001 7 24 250124 0 PAGE 1 of 2 10 4015 9000 CM02 4291

↑PLEASE DETACH HERE AND RETURN WITH PAYMENT

BANKCARD CENTER  
P.O. BOX 1545  
MEMPHIS TN 38101-1545

HAMBLEN CO/

|                  |                     |
|------------------|---------------------|
| ACCOUNT NUMBER   | XXXX XXXX XXXX 0792 |
| PAYMENT DUE DATE | 02-18-25            |
| AMOUNT DUE       | \$91.00             |
| NEW BALANCE      | \$1,822.91          |

|||||  
 BANKCARD CENTER  
 P.O. BOX 385  
 MEMPHIS TN 38101-0385

|                 |
|-----------------|
| AMOUNT ENCLOSED |
| \$              |

|||||  
 DENNIS R BARNES  
 MORRISTOWN SOLID WASTE  
 3849 SUBLETT RD  
 MORRISTOWN TN 37813-3734

4798494100200792 0009100 0182291

|                        |            |                     |            |                      |         |
|------------------------|------------|---------------------|------------|----------------------|---------|
| <b>DENNIS R BARNES</b> |            | XXXX XXXX XXXX 0792 |            |                      |         |
| Statement Date         | 01/24/25   | Credit Limit        | \$5,000.00 | Cash Advance Balance | \$0.00  |
| Payment Due Date       | 02/18/25   | Available Credit    | \$3,057.00 | Amount Due           | \$91.00 |
| New Balance            | \$1,822.91 |                     |            |                      |         |

**STATEMENT MESSAGES**

**Important Notice**

Payments will be posted and credited to your account on the day they are received, subject to applicable payment processes and cutoff times. However, in order to protect against fraud and to allow for necessary payment verification and settlement, it may take up to 5 business days from receipt of payment for adjustments to be made to your available credit line.

To pay by phone, call 1-800-382-5465. When providing payment instructions via the automated interactive phone system, you authorize us to debit your account for the amount indicated on or after the date indicated. This authorization is for a single transaction (including re-presentation of that transaction) and does not provide for any additional debits.

Beginning October 18, First Horizon will begin masking credit card numbers (ex: XXXX XXXX XXXX 1234) in both online and paper statements as an additional layer of protection for your sensitive financial information.

| Post Date | Tran Date | Transaction Description               | Amount         |
|-----------|-----------|---------------------------------------|----------------|
| 12-26     | 12-25     | RTK MOBILE RTKMOBILE.COM UT           | \$25.00        |
| 12-31     | 12-30     | Amazon.com*ZE95P65L1 Amzn.com/bill WA | \$146.29       |
| 01-06     | 01-05     | INTUIT *QuickBooks CL.INTUIT.COM CA   | \$1,315.90     |
| 01-15     | 01-14     | NAPA AUTO OF MORRISTOWN MORRISTOWN TN | \$335.72       |
| 01-15     | 01-15     | PAYMENT - THANK YOU MEMPHIS TN        | -\$3,176.68 PY |



STATE OF TENNESSEE  
 DEPARTMENT OF ENVIRONMENT AND CONSERVATION  
 DIVISION OF SOLID WASTE MANAGEMENT  
 DAVY CROCKETT TOWER, 7TH FLOOR  
 500 JAMES ROBERTSON PARKWAY  
 NASHVILLE, TN 37243

**RECEIVED**  
**JAN 29 2025**  
 BY: \_\_\_\_\_

Initial Inspection

CHECK IF UNDER ENFORCEMENT ACTION

|                   |               |                       |
|-------------------|---------------|-----------------------|
| DATE<br>1/27/2025 | TIME<br>14:00 | WEATHER<br>35F cloudy |
|-------------------|---------------|-----------------------|

**CLASS I FACILITY INSPECTION CHECKLIST**

Morristown Balefill Landfill SNL320000152 3849 Sublett Road Hamblen EFO  
KNOX

\*SEE DISCLAIMER ON LAST PAGE

| VIOLATION | REGULATION | OBSERVATION |     |    |    |
|-----------|------------|-------------|-----|----|----|
|           |            | NVO         | AOC | V1 | V2 |

**RECORDS AND REPORTS**

|   |                        |  |                          |                          |
|---|------------------------|--|--------------------------|--------------------------|
| <b>CERTIFIED PERSONNEL NOT PRESENT DURING OPERATING HOURS</b> | 0400-11-01-.04(2)(b)5. | <input checked="" type="checkbox"/> NA | <input type="checkbox"/> | <input type="checkbox"/> |
|---|------------------------|--|--------------------------|--------------------------|

COMMENTS

|   |  |  |                          |                          |
|---|--|--|--------------------------|--------------------------|
| <b>TRAINED PERSONNEL NOT PRESENT DURING OPERATING HOURS</b> | 0400-11-01-.04(2)(b)5.<br>0400-11-01-.04(2)(b)4. | <input checked="" type="checkbox"/> NA | <input type="checkbox"/> | <input type="checkbox"/> |
|---|--|--|--------------------------|--------------------------|

COMMENTS

|   |                          |  |                          |                          |
|---|--------------------------|--|--------------------------|--------------------------|
| <b>PERMITS, PLANS, OPERATING MANUAL NOT AVAILABLE</b> | 0400-11-01-.02(5)(a)(7). | <input checked="" type="checkbox"/> NA | <input type="checkbox"/> | <input type="checkbox"/> |
|---|--------------------------|--|--------------------------|--------------------------|

COMMENTS

|   |                      |                          |                          |                          |                          |
|---|----------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| <b>INADEQUATE RANDOM INSPECTION PROGRAM</b> | 0400-11-01-.04(2)(s) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|---|----------------------|--------------------------|--------------------------|--------------------------|--------------------------|

COMMENTS

|   |                               |  |                          |                          |
|---|-------------------------------|--|--------------------------|--------------------------|
| <b>NO OPERATING SCALES AND/OR FAILURE TO MAINTAIN WASTE RECORDS</b> | T.C.A. 68-211-862(a)(b)(1)(2) | <input checked="" type="checkbox"/> NA | <input type="checkbox"/> | <input type="checkbox"/> |
|---|-------------------------------|--|--------------------------|--------------------------|

COMMENTS

|   |  |                                     |                          |                          |                          |
|---|--|-------------------------------------|--------------------------|--------------------------|--------------------------|
| <b>OPERATION DOES NOT CORRESPOND WITH ENGINEERING PLANS</b> | T.C.A. 68-211-104(3)<br>T.C.A. 68-211-105(b) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|---|--|-------------------------------------|--------------------------|--------------------------|--------------------------|

COMMENTS

|   |  |  |                          |                          |
|---|--|--|--------------------------|--------------------------|
| <b>OPERATION DOES NOT CORRESPOND WITH PERMIT CONDITIONS</b> | T.C.A. 68-211-104(3)<br>0400-11-01-.02(5)(a)1. | <input checked="" type="checkbox"/> NA | <input type="checkbox"/> | <input type="checkbox"/> |
|---|--|--|--------------------------|--------------------------|

COMMENTS

\*SEE DISCLAIMER ON LAST PAGE

| VIOLATION   |   | REGULATION             | OBSERVATION                         |                          |                          |                          |
|---|---|------------------------|-------------------------------------|--------------------------|--------------------------|--------------------------|
|   |   |                        | NVO                                 | AOC                      | V1                       | V2                       |
| <b>GENERAL FACILITY STANDARDS</b>                     |   |                        |                                     |                          |                          |                          |
| <b>ACCESS NOT LIMITED TO OPERATING HOURS</b>          |   | 0400-11-01-.04(2)(a)4. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| COMMENTS  |   |                        |                                     |                          |                          |                          |
| <b>INADEQUATE INFORMATION SIGNS</b>                   |   | 0400-11-01-.04(2)(b)2  | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| COMMENTS  |   |                        |                                     |                          |                          |                          |
| <b>INADEQUATE ARTIFICIAL OR NATURAL BARRIER</b>       |   | 0400-11-01-.04(2)(b)1. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| COMMENTS  |   |                        |                                     |                          |                          |                          |
| <b>INADEQUATE EMPLOYEE FACILITIES</b>                 |   | 0400-11-01-.04(2)(e)   | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| COMMENTS  |   |                        |                                     |                          |                          |                          |
| <b>UNSATISFACTORY ACCESS ROAD(S)/ PARKING AREA(S)</b> |   | 0400-11-01-.04(2)(b)3. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| COMMENTS  | Some trail out of mud onto road observed. Raining this am- not citing but work roads internal and on Sublett. |                        |                                     |                          |                          |                          |
| <b>NO COMMUNICATION DEVICES</b>                       |   | 0400-11-01-.04(2)(f)   | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| COMMENTS  |   |                        |                                     |                          |                          |                          |
| <b>INADEQUATE FIRE PROTECTION</b>                     |   | 0400-11-01-.04(2)(c)2. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| COMMENTS  |   |                        |                                     |                          |                          |                          |
| <b>NO PERMANENT BENCHMARK</b>                         |   | 0400-11-01-.04(2)(o)   | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| COMMENTS  |   |                        |                                     |                          |                          |                          |
| <b>BUFFER ZONE STANDARD VIOLATED</b>                  |   | 0400-11-01-.04(3)(a)   | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| COMMENTS  |   |                        |                                     |                          |                          |                          |

\*SEE DISCLAIMER ON LAST PAGE

| VIOLATION   |  | REGULATION   | OBSERVATION                         |                          |                          |                          |
|---|--|--|-------------------------------------|--------------------------|--------------------------|--------------------------|
|   |  |  | NVO                                 | AOC                      | V1                       | V2                       |
| <b>OVERALL PERFORMANCE STANDARDS</b>  |  |  |                                     |                          |                          |                          |
| <b>UNSATISFACTORY LITTER CONTROL</b>  |  | 0400-11-01-.04(2)(d)                               | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| COMMENTS  |  |  |                                     |                          |                          |                          |
| <b>INADEQUATE DUST CONTROL</b>  |  | 0400-11-01-.04(2)(j)                               | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| COMMENTS  |  |  |                                     |                          |                          |                          |
| <b>INADEQUATE VECTOR CONTROL</b>  |  | 0400-11-01-.04(2)(a)1.                             | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| COMMENTS  |  |  |                                     |                          |                          |                          |
| <b>POTENTIAL FOR EXPLOSIONS OR UNCONTROLLED FIRES</b>   |  | 0400-11-01-.04(2)(a)2.<br>0400-11-01-.04(5)(a)     | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| COMMENTS  |  |  |                                     |                          |                          |                          |
| <b>UNAPPROVED SALVAGING OF WASTE</b>  |  | 0400-11-01-.04(2)(b)6.                             | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| COMMENTS  |  |  |                                     |                          |                          |                          |
| <b>LEACHATE MANAGEMENT</b>  |  |  |                                     |                          |                          |                          |
| <b>LEACHATE OBSERVED AT THE SITE</b>  |  | 0400-11-01-.04(2)(a)(3).                           | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| *LEACHATE ON EXTERNAL SLOPE<br>*LEACHATE ENTERING RUN-OFF<br>*LEACHATE ENTERING A WATER COURSE  |  |  | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| *LEACHATE ENTERING A WATER COURSE   |  |  | <input checked="" type="checkbox"/> | NA                       | NA                       | <input type="checkbox"/> |
| COMMENTS  | Site pumps the low area inside curve behind remnants of air curtain as leachate.   |  |                                     |                          |                          |                          |
| <b>INADEQUATE MAINTENANCE OF LEACHATE MANAGEMENT SYSTEM</b><br>(Inspector check and record (i) Sump Levels (ii) Interception surfaces and piping (iii) Tanks. "Sumps: <12" NVO, 12"<36" V1, >36" V2") |  | 0400-11-01-.04(2)(a)(3).<br>0400-11-01-.04(4)(a)7. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| COMMENTS  | Site is gravity flow and volumes change only a narrow amount so no increase indicates and accepted to be within normal standards. No large increase noted. |  |                                     |                          |                          |                          |
| <b>Leachate Improperly Managed</b>  |  | 0400-11-01-.04(4)(a)8.(i-iii)                      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| COMMENTS  |  |  |                                     |                          |                          |                          |



\*SEE DISCLAIMER ON LAST PAGE

| VIOLATION   |  | REGULATION  | OBSERVATION                         |                          |                          |                          |
|---|--|---|-------------------------------------|--------------------------|--------------------------|--------------------------|
|   |  |   | NVO                                 | AOC                      | V1                       | V2                       |
| <b>LEACHATE MANAGEMENT</b>                                    |  |   |                                     |                          |                          |                          |
| <b>INADEQUATE LEACHATE COLLECTION SYSTEM</b>                  |  | 0400-11-01-.04(4)(a)7.                              | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| COMMENTS  |  |   |                                     |                          |                          |                          |
| <b>EROSION CONTROL</b>  |  |   |                                     |                          |                          |                          |
| <b>INADEQUATE EROSION CONTROL</b>                             |  | 0400-11-01-.04(2)(i)6. & 0400-11-01-.04(8)(c)4(ii)  | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| COMMENTS  |  |   |                                     |                          |                          |                          |
| <b>INADEQUATE MAINTENANCE OF RUN-ON/RUN-OFF SYSTEM(S)</b>     |  | 0400-11-01-.04(2)(i)1-5<br>0400-11-01-.04(8)(c)4(i) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| COMMENTS  |  |   |                                     |                          |                          |                          |
| <b>EXPOSED SOLID WASTE</b>                                    |  | 0400-11-01-.04(2)(a)(3).                            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| COMMENTS  |  |   |                                     |                          |                          |                          |
| <b>GAS AND GROUNDWATER MIGRATION</b>                          |  |   |                                     |                          |                          |                          |
| <b>INADEQUATE GAS MIGRATION CONTROL SYSTEM</b>                |  | 0400-11-01-.04(5)(a)                                | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| COMMENTS  |  |   |                                     |                          |                          |                          |
| <b>INADEQUATE MAINTENANCE OF GAS MIGRATION CONTROL SYSTEM</b> |  | 0400-11-01-.04(5)(a)                                | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| COMMENTS  |  |   |                                     |                          |                          |                          |
| <b>GROUNDWATER MONITORING SYSTEM IMPROPERLY MAINTAINED</b>    |  | 0400-11-01-.02(5)(a)4.                              | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| COMMENTS  |  |   |                                     |                          |                          |                          |
| <b>COVER REQUIREMENTS</b>                                     |  |   |                                     |                          |                          |                          |
| <b>UNAVAILABILITY OF COVER MATERIAL</b>                       |  | 0400-11-01-.04(2)(h)                                | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| COMMENTS  |  |   |                                     |                          |                          |                          |
| <b>UNSATISFACTORY INITIAL COVER</b>                           |  | 0400-11-01-.04(6)(a)3.<br>0400-11-01-.04(6)(a)5.    | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| COMMENTS  |  |   |                                     |                          |                          |                          |

\*SEE DISCLAIMER ON LAST PAGE

| VIOLATION                                      |  | REGULATION   | OBSERVATION                         |                          |                          |                          |
|--|--|--|-------------------------------------|--------------------------|--------------------------|--------------------------|
|  |  |  | NVO                                 | AOC                      | V1                       | V2                       |
| <b>COVER REQUIREMENTS</b>                      |  |  |                                     |                          |                          |                          |
| <b>UNSATISFACTORY INTERMEDIATE COVER</b>       |  | 0400-11-01-.04(6)(a)4.<br>0400-11-01-.04(6)(a)5.   | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| COMMENTS                                       |  |  |                                     |                          |                          |                          |
| <b>UNSATISFACTORY FINAL COVER</b>              |  | 0400-11-01-.04(6)(a)6.<br>0400-11-01-.04(8)(c)3(i) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| COMMENTS                                       |  |  |                                     |                          |                          |                          |
| <b>UNSATISFACTORY STABILIZATION OF COVER</b>   |  | 0400-11-01-.04(6)(a)5                              | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| COMMENTS                                       |  |  |                                     |                          |                          |                          |
| <b>OPERATIONS AND WASTE HANDLING</b>           |  |  |                                     |                          |                          |                          |
| <b>INADEQUATE OPERATING EQUIPMENT</b>          |  | 0400-11-01-.04(2)(g)                               | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| COMMENTS                                       |  |  |                                     |                          |                          |                          |
| <b>UNAVAILABILITY OF BACKUP EQUIPMENT</b>      |  | 0400-11-01-.04(2)(g)                               | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| COMMENTS                                       |  |  |                                     |                          |                          |                          |
| <b>WASTE NOT CONFINED TO A MANAGEABLE AREA</b> |  | 0400-11-01-.04(6)(a)1.                             | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| COMMENTS                                       |  |  |                                     |                          |                          |                          |
| <b>IMPROPER SPREADING OF WASTE</b>             |  | 0400-11-01-.04(6)(a)2.                             | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| COMMENTS                                       |  |  |                                     |                          |                          |                          |
| <b>IMPROPER COMPACTING OF WASTE</b>            |  | 0400-11-01-.04(6)(a)2.                             | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| COMMENTS                                       |  |  |                                     |                          |                          |                          |

\*SEE DISCLAIMER ON LAST PAGE

| VIOLATION                                |  | REGULATION                                    | OBSERVATION<br>NVO AOC V1 V2           |  |
|--|--|---|--|--|
| <b>OPERATIONS AND WASTE HANDLING</b>     |  |   |  |  |
| <b>MISHANDLING OF SPECIAL WASTE</b>      |  | 0400-11-01-.01(4)(d)1.                        | <input checked="" type="checkbox"/> NA | <input type="checkbox"/> <input type="checkbox"/>                          |
| COMMENTS                                 |  |   |  |  |
| <b>EVIDENCE OF OPEN BURNING</b>          |  | 0400-11-01-.04(2)(c)1.                        | <input checked="" type="checkbox"/> NA | <input type="checkbox"/> <input type="checkbox"/>                          |
| COMMENTS                                 |  |   |  |  |
| <b>DUMPING OF WASTE INTO WATER</b>       |  | 0400-11-01-.04 (2)(a)3.                       | <input checked="" type="checkbox"/>    | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> |
| COMMENTS                                 |  |   |  |  |
| <b>WASTE RESTRICTIONS</b>                |  |   |  |  |
| <b>UNAUTHORIZED WASTE ACCEPTED</b>       |  | 0400-11-01-.04(2)(k)1.                        | <input checked="" type="checkbox"/> NA | <input type="checkbox"/> <input type="checkbox"/>                          |
| COMMENTS                                 |  |   |  |  |
| <b>UNAPPROVED SPECIAL WASTE ACCEPTED</b> |  | 0400-11-01-.01(4)(b)<br>0400-11-01-.01(4)(c)5 | <input checked="" type="checkbox"/> NA | <input type="checkbox"/> <input type="checkbox"/>                          |
| COMMENTS                                 |  |   |  |  |
| <b>DEAD ANIMALS IMPROPERLY HANDLED</b>   |  | 0400-11-01-.04(2)(k)5.(ii) (I-III)            | <input checked="" type="checkbox"/> NA | <input type="checkbox"/> <input type="checkbox"/>                          |
| COMMENTS                                 |  |   |  |  |
| <b>TIRES IMPROPERLY HANDLED</b>          |  | 0400-11-01-.04(2)(k)3.                        | <input checked="" type="checkbox"/>    | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> |
| COMMENTS                                 |  |   |  |  |
| <b>MEDICAL WASTE IMPROPERLY HANDLED</b>  |  | 0400-11-01-.04(2)(k)4.                        | <input checked="" type="checkbox"/>    | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> |
| COMMENTS                                 |  |   |  |  |

LEACHATE LEVELS

Cell flows typical 3000-4000 gallons per day. This site is a gravity flow to manhole & tank where pretreated for the forcemain connection.

*\*Disclaimer:*

*The information contained in the checklists is not intended to be all inclusive and is subject to change, and are intended solely for use by Division of Solid Waste Management. These checklists are not a substitute for evaluation of compliance in accordance with applicable laws and regulations, and are not intended for, nor can they be relied upon, to create any rights, substantive or procedural, enforceable or usable by any party in litigation with the State of Tennessee or its employees.*

**SAVE FORM**

Follow-Up Inspection Date

Inspector Name

**Paula Plont**

Digitally signed by Paula Plont  
Date: 2025.01.28 14:18:31 -05'00'

ADDITIONAL COMMENTS



View looking North



View looking West



View looking South



STATE OF TENNESSEE  
 DEPARTMENT OF ENVIRONMENT AND  
 CONSERVATION  
 DIVISION OF SOLID WASTE MANAGEMENT  
 DAVY CROCKETT TOWER, 7TH FLOOR  
 500 JAMES ROBERTSON PARKWAY  
 NASHVILLE, TN 37243

RECEIVED  
 FEB 17 2025  
 BY: \_\_\_\_\_

Initial Inspection

|                                   |                          |
|-----------------------------------|--------------------------|
| CHECK IF UNDER ENFORCEMENT ACTION | <input type="checkbox"/> |
|-----------------------------------|--------------------------|

|      |           |      |       |         |            |
|------|-----------|------|-------|---------|------------|
| DATE | 2/10/2025 | TIME | 14:20 | WEATHER | 52 F clear |
|------|-----------|------|-------|---------|------------|

**CLASS I FACILITY INSPECTION CHECKLIST**

|   |             |
|---|-------------|
| Morristown Balefill Landfill SNL320000152 3849 Sublett Road Hamblen | EFO<br>KNOX |
|---|-------------|

\*SEE DISCLAIMER ON LAST PAGE

| VIOLATION | REGULATION | OBSERVATION |     |    |    |
|-----------|------------|-------------|-----|----|----|
|           |            | NVO         | AOC | V1 | V2 |

**RECORDS AND REPORTS**

|  |                        |                                     |    |                          |                          |
|--|------------------------|-------------------------------------|----|--------------------------|--------------------------|
| CERTIFIED PERSONNEL NOT PRESENT DURING OPERATING HOURS | 0400-11-01-.04(2)(b)5. | <input checked="" type="checkbox"/> | NA | <input type="checkbox"/> | <input type="checkbox"/> |
|--|------------------------|-------------------------------------|----|--------------------------|--------------------------|

|          |  |  |  |  |  |
|----------|--|--|--|--|--|
| COMMENTS |  |  |  |  |  |
|----------|--|--|--|--|--|

|  |  |                                     |    |                          |                          |
|--|--|-------------------------------------|----|--------------------------|--------------------------|
| TRAINED PERSONNEL NOT PRESENT DURING OPERATING HOURS | 0400-11-01-.04(2)(b)5.<br>0400-11-01-.04(2)(b)4. | <input checked="" type="checkbox"/> | NA | <input type="checkbox"/> | <input type="checkbox"/> |
|--|--|-------------------------------------|----|--------------------------|--------------------------|

|          |  |  |  |  |  |
|----------|--|--|--|--|--|
| COMMENTS |  |  |  |  |  |
|----------|--|--|--|--|--|

|  |                          |                                     |    |                          |                          |
|--|--------------------------|-------------------------------------|----|--------------------------|--------------------------|
| PERMITS, PLANS, OPERATING MANUAL NOT AVAILABLE | 0400-11-01-.02(5)(a)(7). | <input checked="" type="checkbox"/> | NA | <input type="checkbox"/> | <input type="checkbox"/> |
|--|--------------------------|-------------------------------------|----|--------------------------|--------------------------|

|          |  |  |  |  |  |
|----------|--|--|--|--|--|
| COMMENTS |  |  |  |  |  |
|----------|--|--|--|--|--|

|                                      |                      |                                     |                          |                          |                          |
|--------------------------------------|----------------------|-------------------------------------|--------------------------|--------------------------|--------------------------|
| INADEQUATE RANDOM INSPECTION PROGRAM | 0400-11-01-.04(2)(s) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|--------------------------------------|----------------------|-------------------------------------|--------------------------|--------------------------|--------------------------|

|          |  |  |  |  |  |
|----------|--|--|--|--|--|
| COMMENTS |  |  |  |  |  |
|----------|--|--|--|--|--|

|  |                               |                                     |    |                          |                          |
|--|-------------------------------|-------------------------------------|----|--------------------------|--------------------------|
| NO OPERATING SCALES AND/OR FAILURE TO MAINTAIN WASTE RECORDS | T.C.A. 68-211-862(a)(b)(1)(2) | <input checked="" type="checkbox"/> | NA | <input type="checkbox"/> | <input type="checkbox"/> |
|--|-------------------------------|-------------------------------------|----|--------------------------|--------------------------|

|          |  |  |  |  |  |
|----------|--|--|--|--|--|
| COMMENTS |  |  |  |  |  |
|----------|--|--|--|--|--|

|  |  |                                     |                          |                          |                          |
|--|--|-------------------------------------|--------------------------|--------------------------|--------------------------|
| OPERATION DOES NOT CORRESPOND WITH ENGINEERING PLANS | T.C.A. 68-211-104(3)<br>T.C.A. 68-211-105(b) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|--|--|-------------------------------------|--------------------------|--------------------------|--------------------------|

|          |  |  |  |  |  |
|----------|--|--|--|--|--|
| COMMENTS |  |  |  |  |  |
|----------|--|--|--|--|--|

|  |  |                                     |    |                          |                          |
|--|--|-------------------------------------|----|--------------------------|--------------------------|
| OPERATION DOES NOT CORRESPOND WITH PERMIT CONDITIONS | T.C.A. 68-211-104(3)<br>0400-11-01-.02(5)(a)1. | <input checked="" type="checkbox"/> | NA | <input type="checkbox"/> | <input type="checkbox"/> |
|--|--|-------------------------------------|----|--------------------------|--------------------------|

|          |  |  |  |  |  |
|----------|--|--|--|--|--|
| COMMENTS |  |  |  |  |  |
|----------|--|--|--|--|--|

\*SEE DISCLAIMER ON LAST PAGE

| VIOLATION                                      |   | REGULATION             | OBSERVATION                         |                          |                          |                          |
|--|---|------------------------|-------------------------------------|--------------------------|--------------------------|--------------------------|
|  |   |                        | NVO                                 | AOC                      | V1                       | V2                       |
| <b>GENERAL FACILITY STANDARDS</b>              |   |                        |                                     |                          |                          |                          |
| ACCESS NOT LIMITED TO OPERATING HOURS          |   | 0400-11-01-.04(2)(a)4. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| COMMENTS                                       |   |                        |                                     |                          |                          |                          |
| INADEQUATE INFORMATION SIGNS                   |   | 0400-11-01-.04(2)(b)2  | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| COMMENTS                                       |   |                        |                                     |                          |                          |                          |
| INADEQUATE ARTIFICIAL OR NATURAL BARRIER       |   | 0400-11-01-.04(2)(b)1. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| COMMENTS                                       |   |                        |                                     |                          |                          |                          |
| INADEQUATE EMPLOYEE FACILITIES                 |   | 0400-11-01-.04(2)(e)   | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| COMMENTS                                       |   |                        |                                     |                          |                          |                          |
| UNSATISFACTORY ACCESS ROAD(S)/ PARKING AREA(S) |   | 0400-11-01-.04(2)(b)3. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| COMMENTS                                       | Public road at gate looked very good today as observed in approach into the site. |                        |                                     |                          |                          |                          |
| NO COMMUNICATION DEVICES                       |   | 0400-11-01-.04(2)(f)   | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| COMMENTS                                       |   |                        |                                     |                          |                          |                          |
| INADEQUATE FIRE PROTECTION                     |   | 0400-11-01-.04(2)(c)2. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| COMMENTS                                       |   |                        |                                     |                          |                          |                          |
| NO PERMANENT BENCHMARK                         |   | 0400-11-01-.04(2)(o)   | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| COMMENTS                                       |   |                        |                                     |                          |                          |                          |
| BUFFER ZONE STANDARD VIOLATED                  |   | 0400-11-01-.04(3)(a)   | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| COMMENTS                                       |   |                        |                                     |                          |                          |                          |

| *SEE DISCLAIMER ON LAST PAGE   |   |  |  |
|--|---|--|--|
| VIOLATION  |   | REGULATION   | OBSERVATION<br>NVO AOC V1 V2   |
| <b>OVERALL PERFORMANCE STANDARDS</b>   |   |  |  |
| UNSATISFACTORY LITTER CONTROL  |   | 0400-11-01-.04(2)(d)                               | <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>   |
| COMMENTS   |   |  |  |
| INADEQUATE DUST CONTROL  |   | 0400-11-01-.04(2)(j)                               | <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>   |
| COMMENTS   |   |  |  |
| INADEQUATE VECTOR CONTROL  |   | 0400-11-01-.04(2)(a)1.                             | <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>   |
| COMMENTS   |   |  |  |
| POTENTIAL FOR EXPLOSIONS OR UNCONTROLLED FIRES   |   | 0400-11-01-.04(2)(a)2.<br>0400-11-01-.04(5)(a)     | <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>   |
| COMMENTS   |   |  |  |
| UNAPPROVED SALVAGING OF WASTE  |   | 0400-11-01-.04(2)(b)6.                             | <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>   |
| COMMENTS   |   |  |  |
| <b>LEACHATE MANAGEMENT</b>   |   |  |  |
| LEACHATE OBSERVED AT THE SITE  |   | 0400-11-01-.04(2)(a)(3).                           | <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/><br><input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/><br><input checked="" type="checkbox"/> NA NA <input type="checkbox"/> |
| *LEACHATE ON EXTERNAL SLOPE<br>*LEACHATE ENTERING RUN-OFF<br>*LEACHATE ENTERING A WATER COURSE   |   |  |  |
| COMMENTS   | Area behind old air curtain has a localized leachate wet area & small pooled within the lined cell for management /pumping/collection & not observed to be running off (no impact observed for runoff to the pond). The inspector is not citing as Area of Concern this day but it is an area to be worked and improved. Site is managing and considering how to address this localized wet area once little drier after the wet cycle. This cell is gravity flow and possible vent nearby could improve. |  |  |
| INADEQUATE MAINTENANCE OF LEACHATE MANAGEMENT SYSTEM<br>(Inspector check and record (i) Sump Levels (ii) Interception surfaces and piping (iii) Tanks. "Sumps: <12" NVO, 12"<36" V1, >36" V2") |   | 0400-11-01-.04(2)(a)(3).<br>0400-11-01-.04(4)(a)7. | <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>   |
| COMMENTS   |   |  |  |
| Leachate Improperly Managed  |   | 0400-11-01-.04(4)(a)8.(i-iii)                      | <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>   |
| COMMENTS   |   |  |  |



\*SEE DISCLAIMER ON LAST PAGE

| VIOLATION  |  | REGULATION  | OBSERVATION                         |                          |                          |                          |
|--|--|---|-------------------------------------|--------------------------|--------------------------|--------------------------|
|  |  |   | NVO                                 | AOC                      | V1                       | V2                       |
| <b>LEACHATE MANAGEMENT</b>                             |  |   |                                     |                          |                          |                          |
| INADEQUATE LEACHATE COLLECTION SYSTEM                  |  | 0400-11-01-.04(4)(a)7.                              | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| COMMENTS   |  |   |                                     |                          |                          |                          |
| <b>EROSION CONTROL</b>                                 |  |   |                                     |                          |                          |                          |
| INADEQUATE EROSION CONTROL                             |  | 0400-11-01-.04(2)(i)6. & 0400-11-01-.04(8)(c)4(ii)  | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| COMMENTS   |  |   |                                     |                          |                          |                          |
| INADEQUATE MAINTENANCE OF RUN-ON/RUN-OFF SYSTEM(S)     |  | 0400-11-01-.04(2)(i)1-5<br>0400-11-01-.04(8)(c)4(i) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| COMMENTS   |  |   |                                     |                          |                          |                          |
| EXPOSED SOLID WASTE                                    |  | 0400-11-01-.04(2)(a)(3).                            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| COMMENTS   |  |   |                                     |                          |                          |                          |
| <b>GAS AND GROUNDWATER MIGRATION</b>                   |  |   |                                     |                          |                          |                          |
| INADEQUATE GAS MIGRATION CONTROL SYSTEM                |  | 0400-11-01-.04(5)(a)                                | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| COMMENTS   |  |   |                                     |                          |                          |                          |
| INADEQUATE MAINTENANCE OF GAS MIGRATION CONTROL SYSTEM |  | 0400-11-01-.04(5)(a)                                | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| COMMENTS   |  |   |                                     |                          |                          |                          |
| GROUNDWATER MONITORING SYSTEM IMPROPERLY MAINTAINED    |  | 0400-11-01-.02(5)(a)4.                              | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| COMMENTS   |  |   |                                     |                          |                          |                          |
| <b>COVER REQUIREMENTS</b>                              |  |   |                                     |                          |                          |                          |
| UNAVAILABILITY OF COVER MATERIAL                       |  | 0400-11-01-.04(2)(h)                                | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| COMMENTS   |  |   |                                     |                          |                          |                          |
| UNSATISFACTORY INITIAL COVER                           |  | 0400-11-01-.04(6)(a)3.<br>0400-11-01-.04(6)(a)5.    | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| COMMENTS   |  |   |                                     |                          |                          |                          |

| *SEE DISCLAIMER ON LAST PAGE                   |                              |  |  |
|--|------------------------------|--|--|
| VIOLATION                                      |                              | REGULATION   | OBSERVATION<br>NVO AOC V1 V2   |
| <b>COVER REQUIREMENTS</b>                      |                              |  |  |
| <b>UNSATISFACTORY INTERMEDIATE COVER</b>       |                              | 0400-11-01-.04(6)(a)4.<br>0400-11-01-.04(6)(a)5.   | <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> |
| COMMENTS                                       |                              |  |  |
| <b>UNSATISFACTORY FINAL COVER</b>              |                              | 0400-11-01-.04(6)(a)6.<br>0400-11-01-.04(8)(c)3(i) | <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> |
| COMMENTS                                       |                              |  |  |
| <b>UNSATISFACTORY STABILIZATION OF COVER</b>   |                              | 0400-11-01-.04(6)(a)5                              | <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> |
| COMMENTS                                       |                              |  |  |
| <b>OPERATIONS AND WASTE HANDLING</b>           |                              |  |  |
| <b>INADEQUATE OPERATING EQUIPMENT</b>          |                              | 0400-11-01-.04(2)(g)                               | <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> |
| COMMENTS                                       |                              |  |  |
| <b>UNAVAILABILITY OF BACKUP EQUIPMENT</b>      |                              | 0400-11-01-.04(2)(g)                               | <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> |
| COMMENTS                                       |                              |  |  |
| <b>WASTE NOT CONFINED TO A MANAGEABLE AREA</b> |                              | 0400-11-01-.04(6)(a)1.                             | <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> |
| COMMENTS                                       | Small working face observed. |  |  |
| <b>IMPROPER SPREADING OF WASTE</b>             |                              | 0400-11-01-.04(6)(a)2.                             | <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> |
| COMMENTS                                       |                              |  |  |
| <b>IMPROPER COMPACTING OF WASTE</b>            |                              | 0400-11-01-.04(6)(a)2.                             | <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> |
| COMMENTS                                       |                              |  |  |

\*SEE DISCLAIMER ON LAST PAGE

| VIOLATION                                |  | REGULATION                                    | OBSERVATION                         |  |
|--|--|---|-------------------------------------|--|
|  |  |   | NVO                                 | AOC V1 V2  |
| <b>OPERATIONS AND WASTE HANDLING</b>     |  |   |                                     |  |
| <b>MISHANDLING OF SPECIAL WASTE</b>      |  | 0400-11-01-.01(4)(d)1.                        | <input checked="" type="checkbox"/> | NA <input type="checkbox"/> <input type="checkbox"/>                       |
| COMMENTS                                 |  |   |                                     |  |
| <b>EVIDENCE OF OPEN BURNING</b>          |  | 0400-11-01-.04(2)(c)1.                        | <input checked="" type="checkbox"/> | NA <input type="checkbox"/> <input type="checkbox"/>                       |
| COMMENTS                                 |  |   |                                     |  |
| <b>DUMPING OF WASTE INTO WATER</b>       |  | 0400-11-01-.04 (2)(a)3.                       | <input checked="" type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> |
| COMMENTS                                 |  |   |                                     |  |
| <b>WASTE RESTRICTIONS</b>                |  |   |                                     |  |
| <b>UNAUTHORIZED WASTE ACCEPTED</b>       |  | 0400-11-01-.04(2)(k)1.                        | <input checked="" type="checkbox"/> | NA <input type="checkbox"/> <input type="checkbox"/>                       |
| COMMENTS                                 |  |   |                                     |  |
| <b>UNAPPROVED SPECIAL WASTE ACCEPTED</b> |  | 0400-11-01-.01(4)(b)<br>0400-11-01-.01(4)(c)5 | <input checked="" type="checkbox"/> | NA <input type="checkbox"/> <input type="checkbox"/>                       |
| COMMENTS                                 |  |   |                                     |  |
| <b>DEAD ANIMALS IMPROPERLY HANDLED</b>   |  | 0400-11-01-.04(2)(k)5.(ii) (I-III)            | <input checked="" type="checkbox"/> | NA <input type="checkbox"/> <input type="checkbox"/>                       |
| COMMENTS                                 |  |   |                                     |  |
| <b>TIRES IMPROPERLY HANDLED</b>          |  | 0400-11-01-.04(2)(k)3.                        | <input checked="" type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> |
| COMMENTS                                 |  |   |                                     |  |
| <b>MEDICAL WASTE IMPROPERLY HANDLED</b>  |  | 0400-11-01-.04(2)(k)4.                        | <input checked="" type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> |
| COMMENTS                                 |  |   |                                     |  |

LEACHATE LEVELS

Gravity flow system at Phase II exists and the volumes are monitored by flow meter and the site experiences very little change in the outgoing flow. This indicates acceptable depth.

*\*Disclaimer:*

*The information contained in the checklists is not intended to be all inclusive and is subject to change, and are intended solely for use by Division of Solid Waste Management. These checklists are not a substitute for evaluation of compliance in accordance with applicable laws and regulations, and are not intended for, nor can they be relied upon, to create any rights, substantive or procedural, enforceable or usable by any party in litigation with the State of Tennessee or its employees.*

**SAVE FORM**

Follow-Up Inspection Date

Inspector Name

**Paula Plont**

Digitally signed by Paula Plont  
Date: 2025.02.14 09:03:22 -05'00'

**ADDITIONAL COMMENTS**

A large, empty rectangular box with a thin black border, occupying most of the page below the 'ADDITIONAL COMMENTS' header. It is intended for providing further information or feedback.

**Stephanie Clonce**

---

**From:** Dennis Barnes  
**Sent:** Wednesday, February 19, 2025 10:47 AM  
**To:** Stephanie Clonce  
**Subject:** Rain cover



**Stephanie Clonce**

---

**From:** Dennis Barnes  
**Sent:** Wednesday, February 19, 2025 10:46 AM  
**To:** Stephanie Clonce  
**Subject:** Rain cover





ATTN: Accounts Payable

To Whom It May Concern:

With the currently delivery delays by the United States Postal Service, Southern Fluid Power, Inc. would like to request a payment change from check payments to an electronic formatted ACH/EFT payment or virtual credit/debit card. Currently, we offer no additional fee to pay by either of these options. Therefore, if your company can set us up with ACH/EFT or credit/debit card payments, please reach out to me at [ar@southernfp.com](mailto:ar@southernfp.com). If these payment options are not possible for your company, there's no need to respond to this letter.

As always, we appreciate your time and business.

Sincerely,

*Jill Roach*

Jill Roach  
Director of Accounts Receivable



**From:** COOK, JUSTIN D. <JCOOK2@firsthorizon.com>  
**Sent:** Thursday, January 16, 2025 10:42 AM  
**To:** Stephanie Clonce  
**Cc:** Bolton, Karen M  
**Subject:** RE: Paying bills through the bank  
**Attachments:** ACH Information Sheet.pdf

Hi Stephanie,

I listed below some general information that hopefully assists in starting the conversation with your board in transitioning more payments to e-checks (Bill Pay or ACH). I also attached a general information sheet for your reference.

I recommend we set up a call with our treasury team to look closer at your situation and develop more specific recommendations for you and your board. I share a little about pricing below, but it's also customizable. In reviewing with our treasury partners, we can hone in on more specific pricing and assessing your overall situation and the best solution. Do you have availability on Thursday, Jan 30<sup>th</sup> at 3:00 PM, or Tuesday morning, Feb 4<sup>th</sup>?

In summary, the growing operational demands, increased risks of check fraud, and rising costs associated with traditional check payments make this an opportune time to transition to electronic payments.

### Key Benefits:

#### 1. Fraud Mitigation

- **Check Fraud Risks:** According to the Association of Financial Professionals (AFP) 2024 Payments Fraud and Control Survey, checks remain the most targeted payment method for fraud, with 65% of organizations experiencing check fraud. Fraud due to interference with the US Postal Service is up 10% over the prior year. Here's a good article highlighting the risks: <https://www.nacha.org/news/afp-report-finds-check-fraud-rise>
- **Enhanced Security:** ACH payments use secure networks, reducing exposure to fraud.
- **Data Protection:** Electronic payments avoid physical mail, which can be intercepted or lost, mitigating risks of data breaches or check alteration.

#### 2. Cost Savings and Better Value

- **Cost of Checks vs. ACH:** A 2022 report by AFP states that processing costs businesses an average of **\$2.01 - \$4.00 per check**, factoring in supplies, labor, and postage. The standard ACH package is \$55 per month with \$0.15 per transaction, but again, I think it's important we meet with our treasury partners to discuss this more in depth and come up with a pricing proposal customized to you. Here's another good article, reference point on this topic: <https://www.afponline.org/training-resources/resources/articles/Details/making-the-switch-moving-from-checks-to-digital-payments>
- **Elimination of Hidden Costs:** By switching to ACH, businesses save on envelopes, ink, printer maintenance, and the time involved in handling checks.
- **Long-Term Savings:** Reducing reliance on paper checks minimizes expenses tied to fraud resolution and operational inefficiencies.

#### 3. Operational Efficiencies

- **Faster Payment Processing:** ACH payments settle within 1-2 business days, significantly faster than mailing checks.
- **Reduced Administrative Burden:** As previously mentioned, no need to print, sign, stuff, and mail checks, saving hours of staff time.

- **Streamlined Reconciliation:** ACH payments are easier to track and reconcile due to clear electronic records.
- **24/7 Access:** Payments can be initiated, tracked, and managed online at any time.

**Justin Cook, CTP, CFP®**

Commercial Banking  
Office: 423-254-6248  
Cell: 865-789-8911  
1112 West First North Street  
Morristown, TN 37814



**From:** Stephanie Clonce <[office@hcmsw.org](mailto:office@hcmsw.org)>  
**Sent:** Wednesday, January 15, 2025 3:41 PM  
**To:** COOK, JUSTIN D. <[JCOOK2@firsthorizon.com](mailto:JCOOK2@firsthorizon.com)>  
**Subject:** RE: Paying bills through the bank

**[External Email. Exercise caution when clicking links or opening attachments.]**

I'll need it by Thursday afternoon if possible, so I can add it.

**From:** COOK, JUSTIN D. <[JCOOK2@firsthorizon.com](mailto:JCOOK2@firsthorizon.com)>  
**Sent:** Wednesday, January 15, 2025 3:28 PM  
**To:** Stephanie Clonce <[office@hcmsw.org](mailto:office@hcmsw.org)>; Bolton, Karen M <[KMBolton@firsthorizon.com](mailto:KMBolton@firsthorizon.com)>  
**Subject:** RE: Paying bills through the bank

Thanks Stephanie! What time is your meeting with the board on Friday? We'll work on getting you some information you can share.

**Justin Cook, CTP, CFP®**

Commercial Banking  
Office: 423-254-6248  
Cell: 865-789-8911  
1112 West First North Street  
Morristown, TN 37814



**From:** Stephanie Clonce <[office@hcmsw.org](mailto:office@hcmsw.org)>  
**Sent:** Wednesday, January 15, 2025 11:41 AM  
**To:** COOK, JUSTIN D. <[JCOOK2@firsthorizon.com](mailto:JCOOK2@firsthorizon.com)>; Bolton, Karen M <[KMBolton@firsthorizon.com](mailto:KMBolton@firsthorizon.com)>  
**Subject:** RE: Paying bills through the bank

**[External Email. Exercise caution when clicking links or opening attachments.]**

See below:

**From:** COOK, JUSTIN D. <[JCOOK2@firsthorizon.com](mailto:JCOOK2@firsthorizon.com)>  
**Sent:** Wednesday, January 15, 2025 11:19 AM  
**To:** Stephanie Clonce <[office@hcmsw.org](mailto:office@hcmsw.org)>; Bolton, Karen M <[KMBolton@firsthorizon.com](mailto:KMBolton@firsthorizon.com)>  
**Subject:** RE: Paying bills through the bank

Hi Stephanie,

We can certainly assist. Let me ask a couple of questions so we can arm you with the right information to share with the board:

- Approximately how many payments are you currently making a month? 35 to 50 Are you currently writing checks for all those payments? yes
- Is the main motivation to explore alternative payment methods to improve efficiency? Yes and the postal service is getting unreliable to use.
- Have you encountered any fraud, and/or has that come up as a concern among the team or the board? We have had two cases of fraud in the last 10 years(1-2014 & 1-2020). Neither one of those cases had anyone on the board accountable for what they were doing. We have two board members now that look over all the bills and sign the checks. I assume we would still be able to do this for accountability.

**Justin Cook, CTP, CFP®**

Commercial Banking  
Office: 423-254-6248  
Cell: 865-789-8911  
1112 West First North Street  
Morristown, TN 37814



**From:** Stephanie Clonce <[office@hcmsw.org](mailto:office@hcmsw.org)>  
**Sent:** Wednesday, January 15, 2025 10:57 AM  
**To:** COOK, JUSTIN D. <[JCOOK2@firsthorizon.com](mailto:JCOOK2@firsthorizon.com)>; Bolton, Karen M <[KMBolton@firsthorizon.com](mailto:KMBolton@firsthorizon.com)>  
**Subject:** Paying bills through the bank

**[External Email. Exercise caution when clicking links or opening attachments.]**

How hard would it be to set us up to pay bills through the account or is that offered to a business account? Could you send me some information on this to present to our board on Friday? Is there a charge also?

Thank you,

Stephanie Clonce  
Office Manager  
Hamblen County/Morristown Solid Waste  
3849 Sublett Rd.  
Morristown, TN 37813  
423-581-8784 Ext 0  
[office@hcmsw.org](mailto:office@hcmsw.org)

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# Automated Clearing House Services

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With Automated Clearing House (ACH) services, your business can save money on processing costs by making payments and transfers without a check or wire. ACH transactions are handled electronically to speed money along with maximum efficiency. What's more, ACH payments are also 53% less likely than checks to be a target for fraud, potentially reducing your exposure to financial losses.\*

You can initiate transactions such as direct deposits, direct debits and cash concentration right from your office computers – saving you time and offering you more control. First Horizon is among the top 50 ACH originators by volume in the country.\*\* You can be confident that we have the experience needed to process your transactions securely and efficiently.

## Types of ACH Services Available

### ACH Direct Deposit (Payroll/Expense Reimbursement)

Send transactions by flexible entry methods, including our online banking systems. You'll enjoy:

- Predictable cash flow and prompt delivery of payments.
- Flexibility of connecting with depository accounts at any financial institution within the ACH Network.
- A new employee benefit to offer your workforce.

### ACH Direct Debit (Customer Payments)

Receive one-time or recurring payments faster by directly debiting your customers' accounts when they authorize your business.

- Maximize cash flow while minimizing float associated with receivables.
- Receive collections on specific due dates.
- Offer your business's customers an efficient payment method.

### Same-Day ACH Credit Origination

Now that NACHA and the Federal Reserve are approving Same-Day ACH transaction processing, all financial institutions are required to receive Same-Day ACH transactions. First Horizon also allows same-day origination, allowing your business to make payments faster. What this means to you:

- Any qualifying ACH transactions meeting NACHA rules that are sent with a "today" effective date are processed for same-day settlement.

### ACH Vendor Payments

Make one-time or recurring payments to your vendors by sending credits electronically through ACH.

- Send payments for specific due dates.
- Avoid the high costs of issuing checks.
- Lower your risk of fraud.

### ACH Cash Concentration

Ideal for companies with multiple locations that use a local depository bank but need to quickly concentrate receivables into one cash pool. Service offers:

- Funds moved to a single account for ease in investing decisions.
- Flexibility of connecting with depository accounts at any financial institution within the ACH Network.
- Same-Day ACH is an optional premium service, and per-transaction fees apply for any ACH transactions that are initiated with today's effective date.

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**For more information, please contact your Relationship Manager  
or Treasury Management Sales Officer.**

\* 2017 AFP Payments Fraud and Control Survey

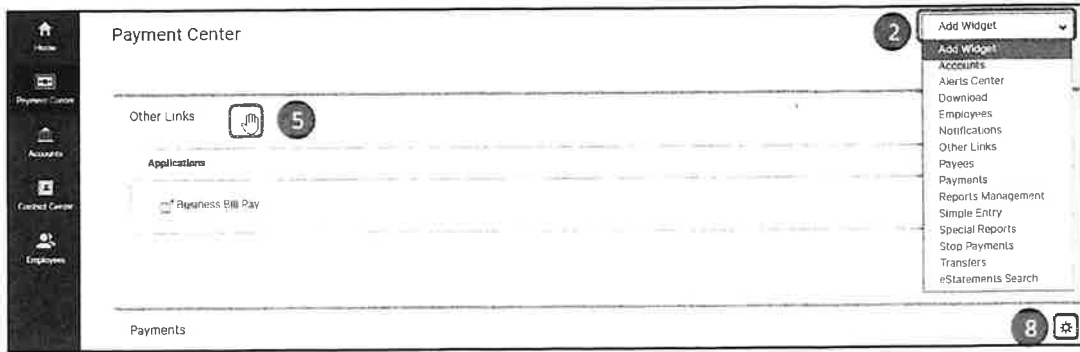
\*\* NACHA Largest Financial Institution Originators and Receivers for 2016, 2017, 2018, 2019, 2020, 2021



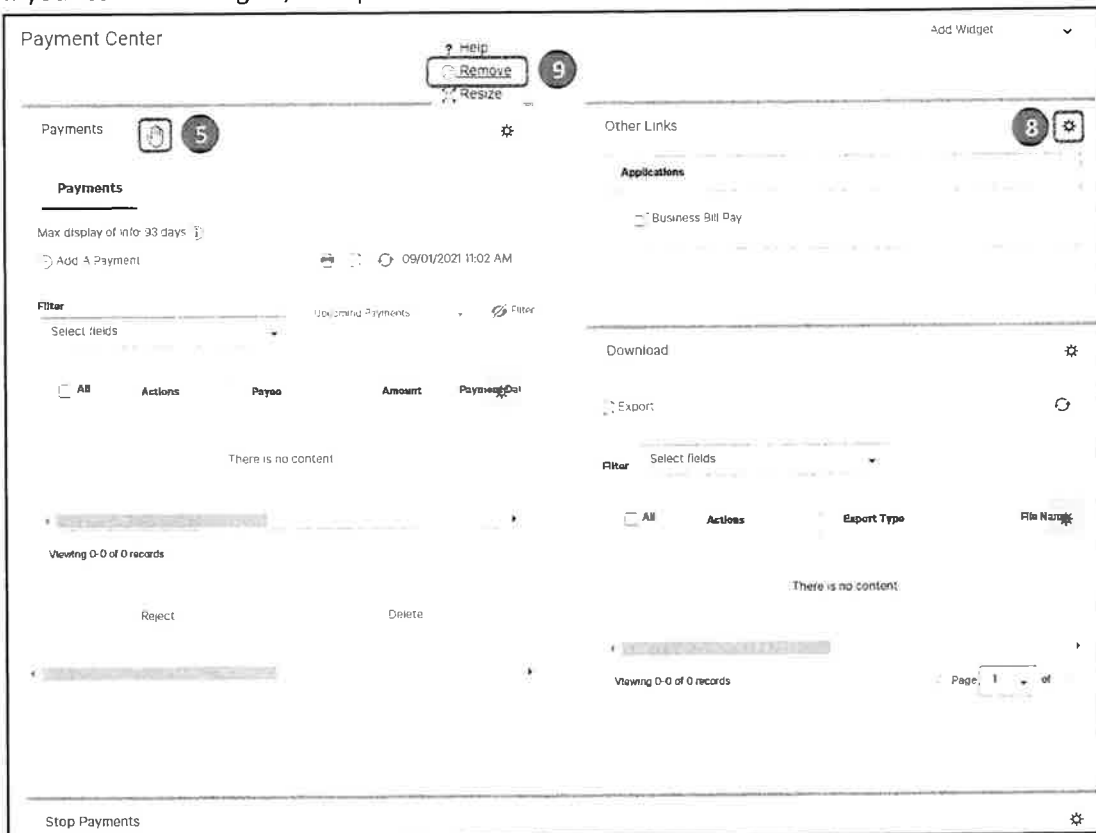
# First Horizon BusinessConnect<sup>SM</sup>

Payments Center Navigation





5. To move a Widget to another location on this page, move your mouse to an area close to the top of any Widget until your cursor changes to the icon of a hand (☞). See example in picture above.
6. Depress the left mouse key to change the shape of the hand so that it appears to be grabbing the Widget (☞).
7. Keeping the mouse key depressed, move the mouse to place the Widget in it's new position. Then release the mouse key.
8. Clicking the **Settings Icon** (⚙) at the far right of any Widget name will present three options for customizing your screen.
  - a. Help: Access the on-line help guide. Guide will be presented in a new pop-up window.
  - b. Remove: Remove the current Widget.
  - c. Resize: Resize the current Widget. The width of the Widget will be reduced by approximately 50%, allowing multiple Widgets to be viewed. See example below.
9. You can chose any of these options by clicking on the option when you see the word is underlined. See example below.
10. If you resize the Widgets, the options described here are still available.





# PAYMENTS

Unless you have moved the location of the Payments Widget, it is the second one on the Payment Center page. This is the place that you will manage your payments. Here you can create, approve and research your payments.

## NOTE

The payments that are listed in the grid in the middle of the screen are dependent on the filters that have been chosen by the user. Changing the filters will change what is seen in the grid. If you do not see what you were looking for, try changing the filters per the information below.

The numbers in the image below correspond to the numbered items over the next few pages.

The screenshot shows the 'Payments' widget interface. At the top left, there are tabs for 'Payments' (1) and 'Payment Templates'. Below the tabs, there are buttons for 'Add A Payment' and 'Add a New Tax Payment'. A 'Filter' section (4) is visible, with a 'Select fields' dropdown. The main area contains a table of payments. The table has columns for 'All', 'Actions', 'Payee', 'Amount', 'Payment Date', 'Status' (6), 'Payment Type', and 'Payment Account' (3). The table contains two rows of data. Below the table, there is a 'Viewing 1-2 of 2 records' indicator and a 'Display 50 per page Page 1 of' control. At the bottom left, there are 'Reject' and 'Delete' buttons. A 'Filters' button (2) is located at the top right of the table area.

| All                      | Actions | Payee       | Amount   | Payment Date | Status   | Payment Type  | Payment Account |
|--------------------------|---------|-------------|----------|--------------|----------|---------------|-----------------|
| <input type="checkbox"/> |         | XYZ Company | 1,250.00 | 10/13/2021   | Approved | Wire-Domestic | 1233456789      |
| <input type="checkbox"/> |         | John Doe    | 456.29   | 10/15/2021   | Entered  | Standard ACH  | 345678912       |



3. The columns that appear in the grid are customizable. Click on the Options (⚙) icon. A window pops up and displays all the fields listed below. Click in the checkbox to the left of any columns you would like to include. Uncheck any columns that you would like to exclude. See the following list for a description of the available columns.

| Field Name          | Description   |
|---------------------|---|
| Amount              | The amount of the payment   |
| Approval Cutoff     | The cutoff time for approval of the payment. It appears in the format MM/DD/YYYY HH:MM TZ, where TZ is the current user's time zone. If a modification is made to the payment, this displayed cutoff time may be updated.   |
| Beneficiary Account | Account of the beneficiary.   |
| Comment             | Any internal comments added to the payment.   |
| Contract ID         | The contract ID for a foreign-exchange payment.   |
| Created By          | User who created the payment.   |
| Credit Amount       | Amount credited.  |
| Credit CCY          | For wires, this is the currency of the credited amount. For ACH, this is the destination currency.  |
| Credit Note Number  | If there is a number assigned to a credit note, it will appear here.  |
| Currency            | The currency of the payment. For ACH, this is the origination currency. For wires, this is the transaction currency.  |
| Debit Amount        | Amount debited from the From account.   |
| Debit CCY           | For wires, the currency of the account debited. For ACH, this is the origination currency.  |
| Debit Note Number   | If there is a number assigned to a debit note, it will appear here.   |
| Duplicate Reason    | Reason this duplicate payment occurred (for example, a particular payment was made by more than one user or made through different channels).   |
| Exchange Rate       | Exchange rate used for mixed-currency transactions.   |
| Indicative Amount   | The payment amount according to the indicative rate.  |
| Indicative Rate     | The rate one can expect to pay based on the current exchange rate; the quoted rate is not firm.   |
| Last Modified By    | User who last modified the payment.   |
| Payee               | The person or entity receiving the funds.   |
| Payment Amount      | The amount of the payment.  |
| Payment Date        | The date the payment is made.   |
| Payment Details     | Displays the full contents of up to four payment detail lines that can be added to wire-type payments. This column is especially useful to approvers since they can see at a glance the details without drilling down to the Payment Details screen. For payments without details lines, the column will display "—." |
| Payment Type        | The payment type of the payment. If payments were imported via file workflow (i.e., imported as a file rather than as individual payments), the payment type will be "File."  |
| Possible Duplicate  | This is possibly a duplicate payment that needs to be stopped before processing: Y/N.   |
| Reference           | ID associated with the individual transfers in a multi-transfer transaction. The ID can be used to track the transfers through to bank confirmation   |
| Reject Reason       | The reason the payment was rejected by the bank.  |
| Status              | The status of the payment.  |





7. Below is a list of potential **Payment Statuses** with a description of their meaning.

| Status              | Definition  |
|---------------------|---|
| Entered             | Entered without errors, ready for approval workflow. Can be modified or   |
| Incomplete          | Saved in an incomplete status. Can be modified or deleted.  |
| Incomplete Approval | Currently in the approval workflow. Not available for modification or deletion.                                     |
| High Value          | Requires secondary approval for high value payments. Not available for modification or deletion.                    |
| Approved            | An approved payment is ready for extraction to the back office. An approved payment cannot be modified or approved. |
| Approver Rejected   | Rejected by approver. Can be modified or deleted.   |
| Deleted             | Not available for workflow or modification.   |
| Needs Rate          | Needs an exchange rate.   |
| Released            | Released to the back office. Not available for deletion or modification.  |
| Bank Received       | Received by the back office. Not available for deletion or modification.  |
| Bank Confirmed      | Confirmed by the back office. Not available for deletion or modification.   |
| Rejected            | Rejected by the back office. Not available for workflow, deletion, or modification.                                 |



8. Chose a **filter** from the list below to limit the records shown to records that meet specific criteria. For example if you only want to see only Active Templates, you would make that choice.

| View Name                  | Description   |
|----------------------------|---|
| Active Templates           | All templates that have not been deleted.                                   |
| All Templates              | All templates currently in the system.                                      |
| Deleted Templates          | All templates that have been deleted.                                       |
| My Templates               | The templates associated with the current user.                             |
| Rejected Templates         | All templates that have been rejected.                                      |
| Scheduled Templates        | All requests templates that are scheduled for payment (recurring payments). |
| Templates Pending Approval | All request templates that have not been approved.                          |

9. The columns that appear in the Templates List View grid depend on the currently active filter. Additional columns can be displayed by clicking the **Options ( ⚙ ) icon**. A window pops up and displays all the fields listed below. Click in the checkbox to the left of any columns you would like to include. Uncheck any columns that you would like to exclude.

| Field Name             | Description  |
|------------------------|--|
| Amount                 | The amount of the payment.   |
| Beneficiary            | The beneficiary or payee of the payment. "Multi" is listed in this column if the payment is a multiple beneficiary batch payment (ACH/Global EFT). |
| Beneficiary Account    | Account of the beneficiary.  |
| Beneficiary Bank ID    | ID of the beneficiary's bank.  |
| Beneficiary Bank Name  | Name of the beneficiary's bank.  |
| Beneficiary ID         | ID of the beneficiary of the transaction.  |
| Clearing Method        | Clearing method used with ACH and Global EFT payments (for example, NACHA).  |
| Created By             | User who created the template.   |
| Creation Date          | Date the template was created.   |
| Credit/Debit Indicator | Indicates whether the payment is a debit, credit, or a mixed batch.  |
| Credit Amount          | Amount credited.   |
| Credit CCY             | For wires, this is the currency of the credited amount. For ACH, this is the destination currency.   |
| Currency               | The currency of the payment. For ACH, this is the origination currency. For wires, this is the transaction currency.                               |
| Customer Reference     | Unique ID associated with the payment.   |
| Debit Account Name     | Name of the account debited.   |
| Debit Account Number   | Number of the account debited.   |
| Debit Amount           | Amount debited from the From account.  |
| Debit CCY              | For wires, the currency of the account debited. For ACH, this is the origination currency.   |
| From Account           | The account the payment is made from (debit account).  |
| Last Action Time       | Last time when any action (for example, Unapprove) was performed.  |
| Last Approver          | User who was the last approver of the transaction.   |
| Last Modified By       | User who last modified the transaction.  |
| Modified Date          | The date when the template was last modified.  |



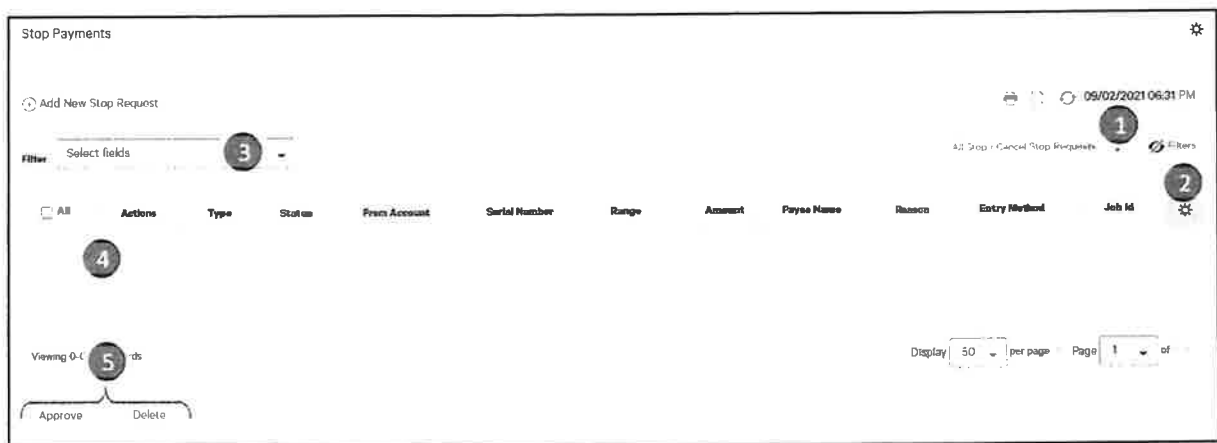
## STOP PAYMENTS

Unless you have moved the location of the Stop Payments Widget, it is the last one on the Payment Center page. This is the place that you will manage your stop payments. Here you can create, approve and cancel your stop payments.

### NOTE

The payments that are listed in the grid in the middle of the screen are dependent on the filters that have been chosen by the user. Changing the filters will change what is seen in the grid. If you do not see what you were looking for, try changing the filters per the information below.

The numbers in the image below correspond to the numbered items over the next few pages.



1. Chose a Filter to limit the amount of information displayed in the grid from the options below.
  - a. All Stop/Cancel Stop Payments
  - b. Cancel Stop Payments Only
  - c. Stops Only

**Stephanie Clonce**

---

**From:** Curtis Morrison <cmorrison@rodefermoss.com>  
**Sent:** Friday, January 31, 2025 12:26 PM  
**To:** Stephanie Clonce; Tonya Easley  
**Cc:** Rush Thomas; Amy Hemminger; Dennis Barnes  
**Subject:** RE: Bank ACH  
**Attachments:** policy13.pdf

Yes, local governments in Tennessee can make payments via Automated Clearing House (ACH) transactions. The Tennessee Department of Finance and Administration has established guidelines for state agencies to utilize ACH debits for disbursements, as outlined in Finance & Administration Policy 13.

I have attached the policy.

We think that it is a great idea to pay with methods other than checks. Checks are the #1 target of criminals today.

Looks like you will need to get a policy drafted and approved by your Board and state Dept of Finance.



**CURTIS MORRISON, CPA, CGMA, CCA**

Member

O: (423) 359-4207 | C: (423) 620-2366

RodeferMoss.com

AN INDEPENDENT MEMBER OF BDO ALLIANCE USA

---

**From:** Stephanie Clonce <office@hcmsw.org>  
**Sent:** Friday, January 31, 2025 11:29 AM  
**To:** Curtis Morrison <cmorrison@rodefermoss.com>; Tonya Easley <teasley@rodefermoss.com>  
**Cc:** Rush Thomas <rush\_thomas@comcast.net>; Amy Hemminger <ahemminger@pccsc.com>; Dennis Barnes <dbarnes@hcmsw.org>; Stephanie Clonce <office@hcmsw.org>  
**Subject:** Bank ACH

**Caution:** This e-mail originated from outside of Rodefer Moss. Always use caution when opening attachments or clicking links from unknown senders or when receiving unexpected e-mails.

We are looking at paying vendors and accepting payments from customers through ACH and direct deposit. We are having all kinds of issues with the postal service in receiving our mail and sending it out. What kind of rules and regulations would this require from you and the comptrollers? Tom wants to be able to verify and approve through the bank before it is sent. The bank said they could do that, so it would be more secure. We would need a new policy for this. We are wanting to take this back to the February meeting for an approval if possible. What is your input on this? Would this be feasible and what would it take to get this approved by the comptroller and you? Your help would be greatly appreciated as to if we can do this or not.

Thank you,

Stephanie Clonce  
Office Manager  
Hamblen County/Morristown Solid Waste  
3849 Sublett Rd.

Morristown, TN 37813  
423-581-8784 Ext 0  
[office@hcmsw.org](mailto:office@hcmsw.org)

## **FINANCE & ADMINISTRATION POLICY 13 RECEIPT OF ACH DEBITS**

### **PURPOSE**

1. The purpose of this Policy Statement 13 is to establish guidelines to ensure appropriate use of Automated Clearinghouse (ACH) debits as a method for state disbursements. An ACH debit is an electronic transfer of funds directly out of the remitter's bank account which is originated by an outside entity. Because the remitter (the state) has less control over the timing and amount of funds transferred, this policy statement has been established.

### **APPLICABLE STATE LAW AND EFFECTIVE DATE**

2. This Policy Statement 13 has been developed in accordance with the provisions of Tennessee Code Annotated 9-4-601 concerning disbursements from the Department of Treasury by electronic funds transfer. This policy statement is effective for all state agencies and departments, with the exception of the University of Tennessee and the Tennessee Board of Regents institutions. Agencies with ACH debit applications currently in place should follow this policy for any future debit applications. This policy statement is applicable upon signature.

### **BACKGROUND**

3. The State of Tennessee primarily utilizes two disbursement methods in the regular course of making payments from the state treasury to vendors, employees and benefit recipients. These methods include (a) writing a state warrant or check and (b) initiating an electronic funds transfer through the ACH payments network to a recipient's bank account, which is commonly known as originating an ACH credit. On occasion, disbursements that must be made immediately are initiated by requesting a wire transfer of funds through the State Treasurer's Office. Under each of these disbursement methods, the payment is approved and initiated by the disbursing state agency and is authorized by the Department of Finance & Administration.

4. The use of the ACH network to initiate payments and to receive funds has become a common business practice. It has also become common for some governments and businesses to require that certain payments be remitted to them electronically. A remitter may be given a list of options which could include the remitter originating an ACH credit or the remitter receiving an ACH debit originated by a government or business, both of which transfer funds from the remitter's bank account to the government's or business's bank account. The difference lies in which party originates the transfer of funds.

5. This policy statement has been developed because of the unique circumstances and requirements related to ACH debit transactions. In the case of receiving an ACH debit,

the remitter does not have direct control over the timing and amount of funds transferred from a bank account.

6. The State of Tennessee may be required to make certain payments by receiving an ACH debit. In addition there may be certain payment applications which, by nature and under the proper control environment, could be processed more timely and efficiently through the receipt of an ACH debit, without sacrificing audit trail and internal controls otherwise available with warrant, check or ACH credit payment processing. These payment applications must be reviewed on a case-by-case basis for determining whether they are appropriate for the ACH debit payment method and to review control procedures.

### **GENERAL RULE**

7. The receipt of ACH debits to the state treasury or departmental bank accounts is permissible under one of the following conditions:

a) Where required by federal or state law or associated regulations, or where required by an entity for payment of necessary goods or services.

b) Where the State Treasurer and the Commissioner of Finance and Administration have authorized the receipt of ACH debits after determining that it is in the best interest of the state.

In either case, procedures for the processing, authorization and control of the debits must be developed and approved by the Treasurer and the Commissioner of Finance and Administration prior to the acceptance of the ACH debits.

### **GENERAL PROCEDURES**

8. Prior to implementing ACH debits, an agency must first notify a Division of Accounts designee.

9. The Division of Accounts will request information from the agency on the frequency, timing, volume of transactions and other information as deemed appropriate. This information will assist in determining whether the application is appropriate for receiving ACH debits, and if so, what payment controls and procedures will be utilized.

Typically such information would include but is not limited to:

- current payment method
- entity originating ACH debit
- dollar amount, volume, frequency of ACH debits
- provisions for agency notification of dollar amount, volume, etc.
- regulatory or other requirements for use of ACH debits
- other unique circumstances (time constraints, sole source of vendor, etc.)
- a summary of planned agency control procedures.

10. The Treasurer's Office and the Department of Finance & Administration will review the request and seek further information if needed. The agency will then be notified whether the ACH debit application is acceptable or if alternative payment methods might be considered.

11. Upon initial acceptance of the ACH debit receipt request, the Department of Finance & Administration and the Treasury Department in consultation with the agency, will review the proposed control procedures, and make additional recommendations if necessary.

12. All ACH debit receipt approvals will be reviewed periodically by Department of Finance & Administration and the Treasury Department to determine if other payment methods might be considered more feasible.



## APPROVALS

**Approval of the Commissioner of Finance and Administration - I,** John D. Ferguson, hereby approve this Policy Statement 13 of the Department of Finance and Administration and as such agree with and authorize actions necessary to implement its requirements.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
John D. Ferguson, Commissioner

This Policy Statement 13 of the Department of Finance and Administration was developed in consultation with the following:

**Comptroller of the Treasury - I** William R. Snodgrass, hereby acknowledge that this Policy Statement 13 of the Department of Finance and Administration was developed in consultation with my office.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
William R. Snodgrass, Comptroller of the Treasury

**State Treasurer - I,** Steve Adams, hereby acknowledge that this Policy Statement 13 of the Department of Finance and Administration was developed in consultation with my office.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Steve Adams, State Treasurer