

Hamblen County/Morristown Solid Waste Agenda

June 21, 2024

Hamblen County Health Department Conference Room

Meeting Called To Order-Tom Rush

Public Comment/General Public Forum:

Approval of Board Minutes-Tom Rush

Financial Report-Paul Lynch

1. Review financials

Approval of the 2024/2025 Fiscal Year Budget-Board

1. Approval of TCRS Employer Contribution Rate
2. Approval of Rodefer Moss Contract
3. Approval of Strate Insurance Renewal
4. Approval of Equipment Repairs
5. Review/Approval of Excavator Purchase
6. Approval of the 2024/2025 Fiscal Year Budget

Manager's Report-Dennis Barnes

1. TDEC Inspection

Engineer's Report-Steve Bostic

1. Landfill Project's Progress
2. Final Change Order for Closeout of Class I Phase 2 Partial Closure Project

Unfinished Business-Tom Rush

1. Update on LGIP Shredder Account

New Business-Tom Rush

Adjournment-Tom Rush

Hamblen County/Morristown Solid Waste Board of Directors Meeting

Minutes: May 17, 2024

Hamblen County Health Department Conference Room

Board Members Present: Tom Rush-Chairman, Pat McGuffin-Vice Chairman, Dennis Barnes-(Ex-Officio/Director), Mike Bell, Bob Garrett, Matt Lacy, Ventrus Norfolk and Will Sliger.

Absent: Bill Brittain- (Ex-Officio/County Mayor) and Tim Horner

Others Present: Amy Hemminger, Steve Bostic, Reuben Robertson, Stephanie Clonce and Public.

Meeting Called To Order: Tom Rush

Mr. Rush called the meeting to order at 9:00 a.m.

Public Comment/General Public Forum: Tim Neely

Mr. Neely stated that he had come to the landfill on Wednesday, May 15, 2024, and went to Class III. As he pulled up to dump his garbage, the County Brush Truck 454 driven by Robbie Rhea was dumping brush that had some containers with paint mixed in with it. Our compactor driver, Mr. Miller, ran over the paint containers as he was pushing the brush up causing paint to splash all over Mr. Neely's truck and his person. Mr. Miller then took a pressure washer and rinsed the paint off Mr. Neely's truck. Mr. Neely then noticed that the pressure washer had taken a spot off his truck. Mr. Neely asked the board for a safety manual for the compactor. Mr. Lacy told him that did not exist, but we have an operations manual approved by TDEC. Mr. Neely asked the board why the operators could not wait until everyone was gone before they pushed the garbage up to prevent this. The board stated to him that was not feasible because there is someone always here dumping garbage, and it must be pushed up so that it does not pile up. Mr. McGuffin asked Mr. Barnes to talk to his operators about not getting close to the customer when pushing up the garbage. Mr. Rush told Mr. Neely to send the pictures to us and to get an estimate to fix the piece of paint that was washed off and we would have it fixed for him.

Approval of Minutes: Tom Rush

Mr. Lacy made the motion to approve the April 19, 2024 minutes, and Mr. Bell seconded the motion with all board members in favor.

Hamblen County/Morristown Solid Waste Board of Directors Meeting

Minutes: May 17, 2024

Hamblen County Health Department Conference Room

Financial Report: Amy Hemminger and Tom Rush

1. Review of April Financials- Ms. Hemminger stated that the LGIP Debt Service Account was set up for the shredder. Ms. Hemminger reported that the LGIP Debt Service Account for bond debt servicing received transfers in the amount of \$1 million each from the LGIP General and Capital accounts. The third and fourth quarter tipping fees were deposited in the LGIP general fund account. Ms. Hemminger stated that 84% of our budgeted revenue had been met.
2. Mr. Rush stated that First Horizon interest rate was at 2.14% while LGIP had dropped a little to 5.31%.

Manager's Report: Dennis Barnes

1. TDEC inspection for April went well and TDEC has not inspected this month yet.
2. Mr. Barnes stated that the fire/smoldering at Class III is still going on. Mr. Barnes stated that they are going to have to cap off where the fire is and cover it up completely. They will need to go out of it and open another part of the cell to get rid of the fire.

Engineer's Report: Steve Bostic

Mr. Bostic updated the board on the engineering projects going on at the Landfill (see attachment).

Mr. Rush told Mr. Bostic to take the \$10,000 needed to replace the two groundwater well pumps out of his pass-through budget for this year.

ETTL is drilling holes for blasting but cannot blast until TDEC approves their plans.

Mr. Robertson stated that the long-term maintenance will go from 30 years to 50 years.

Unfinished Business: Tom Rush

1. Mr. Rush stated that our RFP for Financial and Compliance Audit Bids did not get any bids back. Mr. Rush asked Ms. Hemminger if she would be able to contact Rodefer Moss and see if they would be able to continue their services for us since they are familiar with our business already. Ms. Hemminger will report back to the board. Mr. Lacy made a motion to allow Ms. Hemminger to talk to Rodefer Moss on the board's behalf, and Mr. Garrett seconded the motion will all board members in favor.

Hamblen County/Morristown Solid Waste Board of Directors Meeting

Minutes: May 17, 2024

Hamblen County Health Department Conference Room

- 2. Mr. Rush reminded the board of the draft budget work session with himself, Mr. Barnes, Mr. Bostic, Mrs. Hemminger and Mrs. Clonce that will take place at the Landfill Office on Wednesday, May 22, 2024 to prepare for the board to look at.
- 3. Mr. Rush also reminded the board that we would have a Special called meeting on June 7, 2024, at 9:00 a.m. at the Morristown City Center, Training room to review and revise the draft budget which will be presented to the board at the June 21, 2024 board meeting for consideration and approval.

New Business: Dennis Barnes

Mr. Barnes stated that the rental house that was evicted has been left in bad shape, with holes in the walls, doors ripped off the hinges, trash everywhere and the heat and air pump is torn up. Mr. Barnes stated the repairs that would need to be done would run the board around \$10,000 to fix to rent. Mr. Barnes said he had talked to a man that would rent it for \$500 a month and fix the damages. We would not be responsible for any repairs, and he would take care of it for not charging him the first and last month’s rent and damage deposit. Mr. McGuffin made a motion to let him rent it for \$500 a month and he does all the repairs and clean up; Mr. Lacy seconded the motion with all board members in favor of.

Adjournment: Tom Rush

Mr. Rush adjourned the meeting at 9:40 a.m.

Tom Rush-Chairman

Bill Brittain

Hamblen County/Morristown Solid Waste Board of Directors Meeting

Draft Budget Workshop Session 2024/2025: June 7, 2024

Morristown City Center, Training Room

Board Members Present: Tom Rush-Chairman, Pat McGuffin-Vice Chairman, Bill Brittain- (Ex-Officio/County Mayor), Dennis Barnes-(Ex-Officio/Director), Mike Bell, Bob Garrett, Tim Horner, Ventrus Norfolk and Will Sliger.

Absent: Matt Lacy

Others Present: Amy Hemminger, Steve Bostic and Stephanie Clonce.

Special Called Workshop Called To Order: Tom Rush

Mr. Rush called the meeting to order at 9:00 a.m.

Draft Budget Workshop Discussion: Board

The board reviewed the 2024-2025 proposed draft budget in detail. The budget worksheet was updated on various discussions. An updated draft budget will be made available to all board members before the June 21, 2024 meeting. Action on the draft budget will be taken at that meeting.

Adjournment: Tom Rush

Mr. Rush adjourned the meeting at 10:30 a.m.

Morristown-Hamblen County Solid Waste Board

05/16/2024 10:15 AM

Register: 11130 - Operating Account

From 05/16/2024 through 05/17/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
05/16/2024	9289	CANON SOLUTIO...	21100 · Accounts Paya...		72.82		333,957.29
05/16/2024	9290	CAPPS & BYRD, L...	21100 · Accounts Paya...		232.50		333,724.79
05/16/2024	9291	CHEROKEE ROCK ...	21100 · Accounts Paya...		6,549.15		327,175.64
05/16/2024	9292	CITIZEN TRIBUNE...	21100 · Accounts Paya...	po#7434	81.18		327,094.46
05/16/2024	9293	CITY ELECTRIC S...	21100 · Accounts Paya...		9.05		327,085.41
05/16/2024	9294	CITY OF MORRIST...	21100 · Accounts Paya...		1,026.28		326,059.13
05/16/2024	9295	DAVID BERRY TR...	21100 · Accounts Paya...		1,430.00		324,629.13
05/16/2024	9296	HAMBLEN COUNT...	21100 · Accounts Paya...		25,670.12		298,959.01
05/16/2024	9297	JUSTIN A. IVY	21100 · Accounts Paya...		635.65		298,323.36
05/16/2024	9298	LDA ENGINEERIN...	21100 · Accounts Paya...		34,297.50		264,025.86
05/16/2024	9299	LIBERTY TIRE RE...	21100 · Accounts Paya...		392.00		263,633.86
05/16/2024	9300	MORRISTOWN UT...	21100 · Accounts Paya...	004561-022128	3,267.89		260,365.97
05/16/2024	9301	NAPA AUTO PARTS	21100 · Accounts Paya...		92.54		260,273.43
05/16/2024	9302	PDS CONSULTING	21100 · Accounts Paya...		1,299.50		258,973.93
05/16/2024	9303	PIONEER PETROL...	21100 · Accounts Paya...		5,829.64		253,144.29
05/16/2024	9304	PITNEY BOWES B...	21100 · Accounts Paya...		44.95		253,099.34
05/16/2024	9305	PURKEY,CARTER,...	21100 · Accounts Paya...		2,665.00		250,434.34
05/16/2024	9306	SFP MORRISTOWN	21100 · Accounts Paya...		1,847.72		248,586.62
05/16/2024	9307	STOWERS MACHI...	21100 · Accounts Paya...		65,361.18		183,225.44
05/16/2024	9308	TENNESSEE DEPT ...	21100 · Accounts Paya...		300.00		182,925.44
05/16/2024	9309	TMS INTERNATIO...	21100 · Accounts Paya...		2,106.13		180,819.31
05/16/2024	9310	VERIZON WIRELE...	21100 · Accounts Paya...		185.73		180,633.58
05/16/2024	9311	WESTROCK KNOX...	21100 · Accounts Paya...		1,200.00		179,433.58
05/17/2024	9312	CITY OF MORRIST...	21100 · Accounts Paya...		331,550.00		-152,116.42
05/17/2024	9313	HAMBLEN COUNT...	21100 · Accounts Paya...		318,100.00		-470,216.42

72.82 +	44.95 +
232.50 +	2,665.00 +
6,549.15 +	1,847.72 +
81.18 +	65,361.18 +
9.05 +	300.00 +
1,026.28 +	2,106.13 +
1,430.00 +	185.73 +
25,670.12 +	1,200.00 +
635.65 +	331,550.00 +
34,297.50 +	318,100.00 +
392.00 +	804,246.53 *
3,267.89 +	
92.54 +	
1,299.50 +	
5,829.64 +	

Morristown-Hamblen County Solid Waste Board

06/06/2024 9:27 AM

Register: 11130 - Operating Account

From 06/06/2024 through 06/06/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
06/06/2024	9315	AFLAC	21100	Accounts Paya...	492.69		-260,007.93
06/06/2024	9316	APPALACHIAN EL...	21100	Accounts Paya...	1,091.15		-261,099.08
06/06/2024	9317	BANKCARD CENT...	21100	Accounts Paya...	698.97		-261,798.05
06/06/2024	9318	BOB GARRETT	21100	Accounts Paya...	200.00		-261,998.05
06/06/2024	9319	CANON SOLUTIO...	21100	Accounts Paya...	68.96		-262,067.01
06/06/2024	9320	CHARTER COMM...	21100	Accounts Paya...	247.87		-262,314.88
06/06/2024	9321	CINTAS	21100	Accounts Paya...	449.20		-262,764.08
06/06/2024	9322	FAIRBANKS SCAL...	21100	Accounts Paya...	909.00		-263,673.08
06/06/2024	9323	FUELMAN	21100	Accounts Paya...	266.63		-263,939.71
06/06/2024	9324	LIBERTY NATION...	21100	Accounts Paya...	176.56		-264,116.27
06/06/2024	9325	LIBERTY TIRE RE...	21100	Accounts Paya...	866.60		-264,982.87
06/06/2024	9326	MATT LACY-V	21100	Accounts Paya...	200.00		-265,182.87
06/06/2024	9327	MIKE BELL	21100	Accounts Paya...	200.00		-265,382.87
06/06/2024	9328	NAPA AUTO PARTS	21100	Accounts Paya...	353.23		-265,736.10
06/06/2024	9329	PATRICK MCGUFF...	21100	Accounts Paya...	200.00		-265,936.10
06/06/2024	9330	PDS CONSULTING	21100	Accounts Paya...	1,299.50		-267,235.60
06/06/2024	9331	PIONEER PETROL...	21100	Accounts Paya...	11,053.90		-278,289.50
06/06/2024	9332	SFP MORRISTOWN	21100	Accounts Paya...	308.45		-278,597.95
06/06/2024	9333	STERICYCLE. INC.	21100	Accounts Paya...	81.52		-278,679.47
06/06/2024	9334	STOWERS MACHI...	21100	Accounts Paya...	1,774.47		-280,453.94
06/06/2024	9335	TMS INTERNATIO...	21100	Accounts Paya...	1,170.62		-281,624.56
06/06/2024	9336	TOM RUSH	21100	Accounts Paya...	200.00		-281,824.56
06/06/2024	9337	VENTRUS NORFO...	21100	Accounts Paya...	200.00		-282,024.56
06/06/2024	9338	WESTROCK KNOX...	21100	Accounts Paya...	2,250.00		-284,274.56
06/06/2024	9339	WILL SLIGER	21100	Accounts Paya...	200.00		-284,474.56
06/06/2024	9340	WITT UTILITY DIS...	21100	Accounts Paya...	300.00		-284,774.56
				492.69 +		1,299.50 +	
				1,091.15 +		11,053.90 +	
				698.97 +		308.45 +	
				200.00 +		81.52 +	
				68.96 +		1,774.47 +	
				247.87 +		1,170.62 +	
				449.20 +		200.00 +	
				909.00 +		200.00 +	
				266.63 +		2,250.00 +	
				176.56 +		200.00 +	
				866.60 +		300.00 +	
				200.00 +		25,259.52 *	
				200.00 +			
				353.23 +			
				200.00 +			

BankCard Center Card Statement



Account Number XXXX XXXX XXXX 0792

Statement for Period: April 25, 2024 to May 24, 2024

CARDHOLDER SUMMARY

DENNIS R BARNES XXXX XXXX XXXX 0792	Previous Balance	Purchases And + Other Debits	Cash + Advances	Finance + Charges	- Credits	- Payments =	New Balance
CardHolder Totals	\$1,105.99	\$698.97	\$0.00	\$0.00	\$0.00	\$1,105.99	\$698.97

FINANCE CHARGE SUMMARY

	Average Daily Balance	Monthly Periodic Rate	Corresponding Annual Percentage Rate	Periodic Finance Charge
PURCHASES (V) = Variable Rate	\$0.00	1.200%(V)	14.40% (V)	\$0.00

GRACE PERIOD
To Avoid a Finance Charge On Purchases, Pay Entire New Balance by Payment Due Date Each Billing Period. Finance Charge Accrues on Cash Advances Until Paid And Will Be Billed On Your Next Statement.

CUSTOMER SERVICE CALL 1-800-382-5465 LOST/STOLEN CARDS CALL 1-800-382-5465 SEND BILLING INQUIRIES TO BANKCARD CENTER P.O. BOX 1545 MEMPHIS, TN 38101-1545	ACCOUNT NUMBER	ACCOUNT SUMMARY
		XXXX XXXX XXXX 0792
	STATEMENT DATE 05/24/24	PURCHASES & OTHER CHARGES \$698.97
	CREDIT LIMIT \$5,000.00	CASH ADVANCES \$0.00
	AVAILABLE CREDIT* \$4,301.00	CASH ADVANCE FEES \$0.00
	PAST DUE \$0.00	LATE PAYMENT CHARGE \$0.00
	OVERLIMIT \$0.00	FINANCE CHARGE \$0.00
	DISPUTED AMOUNT \$0.00	CREDITS \$0.00
	AMOUNT DUE \$35.00	PAYMENTS \$1,105.99
	PAYMENT DUE DATE 06/18/24	NEW BALANCE \$698.97

* Amount reflected in whole dollars only


1122 0001 GSH 001 7 24 240524 0 PAGE 1 of 2 10 4015 9000 CM02 4944

↑ PLEASE DETACH HERE AND RETURN WITH PAYMENT


BANKCARD CENTER
P.O. BOX 1545
MEMPHIS TN 38101-1545

HAMBLÉN CO/

ACCOUNT NUMBER	XXXX XXXX XXXX 0792
PAYMENT DUE DATE	06-18-24
AMOUNT DUE	\$35.00
NEW BALANCE	\$698.97


 BANKCARD CENTER
 P.O. BOX 385
 MEMPHIS TN 38101-0385

AMOUNT ENCLOSED
\$


 DENNIS R BARNES
 MORRISTOWN SOLID WASTE
 3849 SUBLETT RD
 MORRISTOWN TN 37813-3734

4798494100200792 0003500 0069897

DENNIS R BARNES		4798-4941-0020-0792			
Statement Date	05/24/24	Credit Limit	\$5,000.00	Cash Advance Balance	\$0.00
Payment Due Date	06/18/24	Available Credit	\$4,301.00	Amount Due	\$35.00
New Balance	\$698.97				

STATEMENT MESSAGES

Important Notice

Payments will be posted and credited to your account on the day they are received, subject to applicable payment processes and cutoff times. However, in order to protect against fraud and to allow for necessary payment verification and settlement, it may take up to 5 business days from receipt of payment for adjustments to be made to your available credit line.

To pay by phone, call 1-800-382-5465. When providing payment instructions via the automated interactive phone system, you authorize us to debit your account for the amount indicated on or after the date indicated. This authorization is for a single transaction (including re-presentation of that transaction) and does not provide for any additional debits.

Post Date	Tran Date	Transaction Description	Amount
04-25	04-25	PAYMENT - THANK YOU MEMPHIS TN	-\$863.83 PY
04-26	04-25	RTK MOBILE HTTPSRTKMOBIL UT	\$25.00
04-28	04-25	TWNEPLACE STE NASHVILL SMYRNA TN LODGING CHECK-IN DATE: 04/22/24	\$345.09
05-08	05-08	PAYMENT - THANK YOU MEMPHIS TN	-\$242.16 PY
05-16	05-15	Amazon.com*H962Y4WT3 Amzn.com/bill WA	\$106.91
05-23	05-22	HARBOR FREIGHT TOOLS 611 MORRISTOWN TN	\$221.97

**HAMBLEN-MORRISTOWN SOLID WASTE
2024-2025 DRAFT BUDGET (for consideration 6/21/24)**

	<u>Operating</u>	<u>Capital</u>	<u>Debt Service</u>	<u>Total</u>
REVENUE				
43110 TIPPING FEES	1,995,136	-	-	1,995,136
43120 TIPPING FEES - CAPITAL	-	193,784		193,784
43130 TIPPING FEES - DEBT SERVICE	-		915,000	915,000
43140 TIRE DISPOSAL REVENUE	100,000	-	-	100,000
43150 TIRE DISPOSAL GRANT	75,000	-	-	75,000
44110 INTEREST EARNED	67,500	-	-	67,500
44120 INTEREST EARNED - CAPITAL	-	67,500	-	67,500
44125 INTEREST EARNED - DEBT SERVICE	-	-	90,000	90,000
44130 SALE OF MATERIALS & SUPPLIES	10,000	-	-	10,000
44520 RENT	13,000	-	-	13,000
TOTAL REVENUE	2,260,636	261,284	1,005,000	3,526,920
OPERATING EXPENDITURES				
105 SUPERVISOR/DIRECTOR	84,000	-	-	84,000
149 LABORERS (9 full-time)	368,225	-	-	368,225
187 OVERTIME PAY	35,000	-	-	35,000
191 BOARD AND COMMITTEE MEMBERS FEES	19,200	-	-	19,200
201 SOCIAL SECURITY	37,869	-	-	37,869
204 STATE RETIREMENT	37,127	-	-	37,127
205 EMPLOYEE AND DEPENDENT INSURANCE	162,000	-	-	162,000
302 ADVERTISING	1,500	-	-	1,500
305 AUDIT SERVICES	15,000	-	-	15,000
307 COMMUNICATION (PHONE/INTERNET)	5,000	-	-	5,000
321 ENGINEERING FEES - MEETINGS/ MISC DESIGN/CONSULTING	105,500	-	-	105,500
322 ENGINEERING FEES - SAMPLING/LAB/REPORTING	189,750	-	-	189,750
332 LEGAL NOTICES, RECORDING & COURT COSTS	2,000	-	-	2,000
335 MAINTENANCE AND REPAIR - SHOP	3,500	-	-	3,500

**HAMBLEN-MORRISTOWN SOLID WASTE
2024-2025 DRAFT BUDGET (for consideration 6/21/24)**

	<u>Operating</u>	<u>Capital</u>	<u>Debt Service</u>	<u>Total</u>
336 MAINTENANCE AND REPAIR - EQUIPMENT	60,000	-	-	60,000
337 MAINTENANCE AND REPAIR - OFFICE	2,500	-	-	2,500
338 MAINTENANCE AND REPAIR - VEHICLES	2,500	-	-	2,500
340 MAINTENANCE AND REPAIR - SCALES	6,000	-	-	6,000
348 POSTAL CHARGES	2,000	-	-	2,000
349 PRINTING, STATIONERY AND FORMS	2,000	-	-	2,000
351 RENTALS	10,000	-	-	10,000
355 TRAVEL/TRAINING	5,000	-	-	5,000
356 SUPERVISOR/DIRECTOR CAR ALLOWANCE	7,800	-	-	7,800
361 PERMITS	40,000	-	-	40,000
399 OTHER CONTRACTED SERVICES	17,500	-	-	17,500
400 COMPUTER/IT SERVICES	16,000	-	-	16,000
409 CRUSHED STONE/SLAG	70,000	-	-	70,000
412 DIESEL FUEL	145,000	-	-	145,000
415 ELECTRICITY	17,000	-	-	17,000
420 PREVENTIVE MAINTENANCE CONTRACTS	20,000	-	-	20,000
421 EROSION CONTROL	1,000	-	-	1,000
425 GASOLINE	3,000	-	-	3,000
435 OFFICE SUPPLIES	5,500	-	-	5,500
436 CREDIT CARD PROCESSING FEES	5,000	-	-	5,000
446 SMALL TOOLS	1,000	-	-	1,000
450 TIRES AND TUBES	10,000	-	-	10,000
451 UNIFORMS	6,500	-	-	6,500
454 WATER/SEWER/STORM WATER	70,000	-	-	70,000
506 LIABILITY INSURANCE	68,500	-	-	68,500
511 VEHICLE AND EQUIPMENT INSURANCE	51,500	-	-	51,500

**HAMBLEN-MORRISTOWN SOLID WASTE
2024-2025 DRAFT BUDGET (for consideration 6/21/24)**

	<u>Operating</u>	<u>Capital</u>	<u>Debt Service</u>	<u>Total</u>
513 WORKMAN'S COMPENSATION INSURANCE	9,315	-	-	9,315
514 CYBER INSURANCE	3,500	-	-	3,500
599 OTHER CHARGES/MISCELLANEOUS	2,000	-	-	2,000
606 SURCHARGE - STATE OF TENNESSEE	85,000	-	-	85,000
650 RECYCLING COSTS	31,200	-	-	31,200
652 LANDFILL MAINTENANCE	8,000	-	-	8,000
653 TIRE RECYCLING FEES	12,500	-	-	12,500
654 LEGAL/ACCOUNTING FEES	50,000	-	-	50,000
TOTAL OPERATING EXPENDITURES	1,912,486	-	-	1,912,486
DEBT SERVICE	-	-	638,914	638,914
656 INTEREST EXPENSE	-	-	395,477	395,477
CAPITAL EXPENDITURES				
ENGINEERING FEES - LANDFILL EXPANSION	-	225,000	-	225,000
ENGINEERING FEES - FIRST CLOSURE	-	10,000	-	10,000
FUEL CELL/TANK	-	-	-	-
GROUNDWATER PUMPS (2)	-	6,000	-	6,000
CAT 320 UNDERCARRIAGE	-	20,000	-	20,000
CAT D6T UNDERCARRIAGE	-	40,000	-	40,000
USED TRACKHOE/EXCAVATOR	-	200,000	-	200,000
TOTAL CAPITAL EXPENDITURES	-	501,000	-	501,000
TOTAL EXPENDITURES	1,912,486	501,000	1,034,391	3,447,877
INCREASE (DECREASE) IN NET POSITION	348,150	(239,716)	(29,391)	79,043

**HAMBLEN-MORRISTOWN SOLID WASTE
2024-2025 DRAFT BUDGET
FOR BOARD MEETING 06/21/2024**

* Excludes closure/post closure costs.

		2023-2024 Actual (Jul-Apr)	2023-2024 BUDGET	2023-2024 BUDGET REMAINING	2022-2023 Actual*	2024-2025 PROPOSED BUDGET
REVENUES						
43110	TIPPING FEES	1,744,192.11	2,028,800.00	284,607.89	2,190,141.54	1,995,136.00
43120	TIPPING FEES - CAPITAL	151,433.69	197,200.00	45,766.31	189,743.04	193,784.00
43130	TIPPING FEES - DEBT SERVICE	625,602.39	930,000.00	304,397.61	442,733.77	915,000.00
43140	TIRE DISPOSAL REVENUE	74,860.10	106,000.00	31,139.90	100,368.55	100,000.00
43150	TIRE DISPOSAL GRANT	64,757.02	75,000.00	10,242.98	89,848.15	75,000.00
43160	FINANCE CHARGES	415.37	-	(415.37)	1,280.86	-
43990	OTHER CHARGES FOR SERVICES	15.55	-	(15.55)	2,242.45	-
43999	GOVERNMENT REIMBURSEMENT	-	-	-	700,000.00	-
44110	INTEREST EARNED	133,297.73	100,000.00	(33,297.73)	99,819.71	67,500.00
44120	INTEREST EARNED - CAPITAL	121,910.66	100,000.00	(21,910.66)	93,650.20	67,500.00
44125	INTEREST EARNED - DEBT SERVICE	17,331.82	-	(17,331.82)	2,894.77	90,000.00
44130	SALE OF MATERIALS & SUPPLIES	13,660.00	8,000.00	(5,660.00)	13,315.78	10,000.00
44513	GAIN(LOSS) ON DISPOSAL OF EQUIPMENT	20,000.00	-	(20,000.00)	-	-
44520	RENT	9,220.00	14,000.00	4,780.00	12,210.00	13,000.00
44530	OTHER INCOME	9,785.81	-	(9,785.81)	-	-
TOTAL REVENUES		2,986,482.25	3,559,000.00	572,517.75	3,938,248.82	3,526,920.00
OPERATING EXPENDITURES						
105	SUPERVISOR/DIRECTOR	67,973.34	75,000.00	7,026.66	71,383.00	84,000.00
149	LABORERS (9 full-time)	282,785.73	348,414.00	65,628.27	325,070.18	368,225.00
187	OVERTIME PAY	26,911.81	28,000.00	1,088.19	26,138.28	35,000.00
191	BOARD & COMMITTEE MEMBER FEES	14,800.00	19,200.00	4,400.00	19,000.00	19,200.00
201	SOCIAL SECURITY	27,824.90	35,130.00	7,305.10	29,966.88	37,869.00
204	STATE RETIREMENT	35,601.35	45,921.00	10,319.65	22,428.35	37,127.00
205	EMPLOYEE & DEPENDENT INSURANCE	131,082.21	162,000.00	30,917.79	134,926.28	162,000.00
302	ADVERTISING	432.12	1,500.00	1,067.88	594.64	1,500.00
305	AUDIT SERVICES	12,000.00	12,000.00	-	12,000.00	15,000.00
307	COMMUNICATION (PHONE/INTERNET)	4,076.85	6,000.00	1,923.15	5,225.04	5,000.00
321	ENGINEERING SERVICES - MTGS/MISC DESIGN/CONSULT	41,644.00	105,500.00	63,856.00	85,734.75	105,500.00
322	ENGINEERING SERVICES - SAMPLING/LAB/REPORTING	107,088.04	245,350.00	138,261.96	187,743.32	189,750.00
332	LEGAL NOTICES, RECORDING & COURT COSTS	184.50	4,000.00	3,815.50	83.64	2,000.00
335	MAINTENANCE & REPAIR - SHOP	6,712.20	3,500.00	(3,212.20)	2,653.02	3,500.00
336	MAINTENANCE & REPAIR - EQUIPMENT	41,984.49	60,000.00	18,015.51	31,088.90	60,000.00
337	MAINTENANCE & REPAIR - OFFICE	5,488.10	8,000.00	2,511.90	1,074.00	2,500.00
338	MAINTENANCE & REPAIR - VEHICLES	1,037.39	2,500.00	1,462.61	1,162.56	2,500.00
340	MAINTENANCE & REPAIR - SCALES	1,810.00	10,000.00	8,190.00	1,751.00	6,000.00
348	POSTAL CHARGES	1,181.33	2,000.00	818.67	1,364.93	2,000.00
349	PRINTING, STATIONERY & FORMS	1,413.35	1,500.00	86.65	1,506.27	2,000.00
351	RENTALS	4,859.04	12,000.00	7,140.96	4,145.57	10,000.00
355	TRAVEL/TRAINING	2,121.65	5,000.00	2,878.35	4,418.05	5,000.00
356	SUPERVISOR/DIRECTOR CAR ALLOWANCE	6,500.00	7,800.00	1,300.00	7,800.00	7,800.00
361	PERMITS	35,829.12	40,000.00	4,170.88	15,701.25	40,000.00
399	OTHER CONTRACTED SERVICES	17,380.54	14,000.00	(3,380.54)	12,345.64	17,500.00

**HAMBLLEN-MORRISTOWN SOLID WASTE
2024-2025 DRAFT BUDGET
FOR BOARD MEETING 06/21/2024**

* Excludes closure/post closure costs.

	<u>2023-2024 Actual (Jul-Apr)</u>	<u>2023-2024 BUDGET</u>	<u>2023-2024 BUDGET REMAINING</u>	<u>2022-2023 Actual*</u>	<u>2024-2025 PROPOSED BUDGET</u>
400 COMPUTER/IT SERVICES	13,854.45	15,000.00	1,145.55	18,749.45	16,000.00
409 CRUSHED STONE/SLAG	52,796.99	70,000.00	17,203.01	47,302.84	70,000.00
412 DIESEL FUEL	110,609.28	150,000.00	39,390.72	141,245.46	145,000.00
415 ELECTRICITY	13,629.33	17,000.00	3,370.67	16,041.83	17,000.00
420 PREVENTIVE MAINTENANCE CONTRACTS	19,703.47	10,000.00	(9,703.47)	10,923.05	20,000.00
421 EROSION CONTROL	-	1,500.00	1,500.00	-	1,000.00
425 GASOLINE	2,549.34	2,500.00	(49.34)	2,359.54	3,000.00
435 OFFICE SUPPLIES	4,092.07	5,500.00	1,407.93	5,271.02	5,500.00
436 CREDIT CARD PROCESSING FEES	3,823.18	5,000.00	1,176.82	5,003.11	5,000.00
446 SMALL TOOLS	661.92	1,000.00	338.08	459.94	1,000.00
450 TIRES & TUBES	-	10,000.00	10,000.00	858.68	10,000.00
451 UNIFORMS	2,334.13	6,500.00	4,165.87	5,275.57	6,500.00
454 WATER/SEWER/STORM WATER	50,946.87	115,000.00	64,053.13	93,852.85	70,000.00
506 LIABILITY INSURANCE	40,010.80	44,500.00	4,489.20	42,633.08	68,500.00
511 VEHICLE & EQUIPMENT INSURANCE	37,284.20	40,000.00	2,715.80	35,749.92	51,500.00
513 WORKMAN'S COMPENSATION INSURANCE	9,870.30	15,500.00	5,629.70	15,713.00	9,315.00
514 CYBER INSURANCE	2,986.97	5,000.00	-	-	3,500.00
599 OTHER CHARGES/MISCELLANEOUS	3,219.54	2,000.00	(1,219.54)	418.63	2,000.00
606 SURCHARGE - STATE OF TN	28,654.55	85,000.00	56,345.45	75,749.73	85,000.00
650 RECYCLING COSTS	23,926.90	31,200.00	7,273.10	20,594.97	31,200.00
652 LANDFILL MAINTENANCE	2,377.42	14,000.00	11,622.58	9,257.89	8,000.00
653 TIRE RECYCLING FEES	48,530.92	175,000.00	126,469.08	178,410.26	12,500.00
654 LEGAL/ACCOUNTING FEES	36,669.50	50,000.00	13,330.50	63,648.39	50,000.00
656 INTEREST EXPENSE	190,150.00	379,300.00	-	153,961.67	395,477.00
700 DEBT SERVICE	-	460,000.00	460,000.00	-	638,914.00
TOTAL OPERATING EXPENDITURES	1,577,404.19	2,964,815.00	1,196,247.78	1,948,786.43	2,946,877.00
DEBT SERVICE	-	-	-	-	-
CAPITAL EXPENDITURES					
655.01 ENGINEERING FEES - LANDFILL EXPANSION	121,475.00	225,000.00	103,525.00	-	225,000.00
655.02 ENGINEERING FEES - FIRST CLOSURE	56,042.50	136,190.00	80,147.50	-	10,000.00
655 OTHER	48,654.00	-	(48,654.00)	-	-
655 FUEL CELL/TANK	-	-	-	-	-
655 GROUNDWATER PUMPS (2)	-	-	-	-	6,000.00
655 CAT 320 UNDERCARRIAGE	-	-	-	-	20,000.00
655 CAT D6T UNDERCARRIAGE	-	-	-	-	40,000.00
655 USED TRACKHOE/EXCAVATOR TO FEED SHREDDER	-	-	-	-	200,000.00
655.08 ENGINEERING FEES PASS THROUGH - FIRST CLOSURE	3,135.00	15,000.00	11,865.00	-	-
655.09 CAT 973 TRACK LOADER REPAIRS	74,135.73	93,000.00	18,864.27	-	-
655.10 CAT D6T CERTIFIED REBUILD	233,548.78	257,750.00	24,201.22	-	-
655.11 OLD CAT D6 REBUILD	-	100,000.00	100,000.00	-	-
655.12 CAT 826 COMPACTOR	121,836.86	-	(121,836.86)	-	-
TOTAL CAPITAL EXPENDITURES	658,827.87	826,940.00	168,112.13	-	501,000.00
514 DEPRECIATION	271,428.00	-	(271,428.00)	322,413.18	-
TOTAL EXPENDITURES	2,507,660.06	3,791,755.00	-	322,413.18	3,447,877.00
INCREASE(DECREASE) IN NET POSITION	478,822.19	(232,755.00)	-	1,667,049.21	79,043.00



**Employer Contribution Rate Certification
Tennessee Consolidated Retirement System (TCRS)
Actuarial Valuation at June 30, 2022**



Acknowledgement of employer rate effective July 1, 2023 through June 30, 2024

Department Code: 0088441
Department Name: MORRISTOWN HAMBLLEN CO LANDFILL

- I hereby acknowledge and agree that I have reviewed the background information on rates provided to me and also located on the Treasury Website at: <https://publicreports.treasury.tn.gov>. I further acknowledge the upward trends concerning future employer contribution rates.

Please select one of the options below

- The Minimum Employer rate: 6.51%
- Optional: We choose to pay a higher contribution of: _____

Employer Signature _____ Title _____

Date _____ Phone _____ Email _____

The first department code listed on the Employer Actuarially Determined Contribution (ADC) Rate sheet is your master code. The master code is responsible for determining the rate and submitting the completed employer contribution rate certification to TCRS. The rate selected will be applicable for **all** department codes listed on the Employer Actuarially Determined Contribution (ADC) Rate sheet. It is the master code's responsibility to notify these departments of the new rates.

Please return the completed rate certification no later than May 31, 2023 via one of the following methods:

By email: TCRS.EmployerReporting@tn.gov
By mail: TCRS Employer Reporting
502 Deaderick Street, 15th Fl.
Nashville, TN 37243

**Tennessee Consolidated Retirement System
Employer Actuarially Determined Contribution (ADC) Rate**

Department Code(s): 884.41

MORRISTOWN HAMBLEN CO LANDFILL

Applicable period for this employer rate	July 1, 2023 through June 30, 2024
Actuarial valuation date	June 30, 2022
Actuarial experience study date	June 30, 2020
Investment rate of return assumption	6.75%

Key Elements of the Pension Plan (Employer Elections)

Base plan formula	1.5% formula times years of service
Employee contribution rate	5% of salary
Vesting period	5 years
Retiree COLAs	Provided, CPI based, capped at 3%

Employer ADC Rate

<i>Rate Components:</i>	
Normal cost	6.39 %
Unfunded accrued liability amortization	(0.20)%
Administrative cost	<u>0.32 %</u>
Total employer ADC rate	6.51 %

Actuarial Present Value of Benefits (PVB) Summary

Actuarial value of assets	\$ 2,710,978
Expected employee contributions	147,461
Expected employer normal cost	178,062
Unfunded accrued liability	<u>(236,552)</u>
Total PVB	\$ 2,799,949

Employees Covered by Benefit Terms

Inactive employees or beneficiaries currently receiving benefits	13
<i>Annualized Retirement Benefit: \$134,082</i>	
Inactive employees entitled to but not yet receiving benefits	1
Active employees	<u>9</u>
<i>Annualized Salary: \$394,223</i>	
Total	23

Amortization of Unfunded Accrued Liability

Actuarial Valuation Date	Unfunded Accrued Liability (Negative Unfunded Accrued Liability)	Annual Amortization Amount	Amortization Period at June 30, 2022 (in years)
June 30, 2013	\$ 0	\$ 0	0.00
June 30, 2015*	(286,565)	(31,666)	13.00
June 30, 2016	(8,937)	(943)	14.00
June 30, 2017	41,410	30,168	1.39
June 30, 2018	19,061	1,891	15.53
June 30, 2019	8,834	833	16.99
June 30, 2020	(29,589)	(2,706)	18.00
June 30, 2021	(3,564)	(317)	19.00
June 30, 2022	<u>22,798</u>	<u>1,977</u>	19.99
Total	\$ (236,552)	\$ (763)	

*Beginning June 30, 2015, valuations are performed annually.



June 6, 2024

Hamblen-Morristown Solid Waste Disposal System
Morristown, Tennessee

We are pleased to confirm our understanding of the services we are to provide Hamblen-Morristown Solid Waste Disposal System for the year ended June 30, 2024.

Audit Scope and Objectives

We will audit the financial statements, and the disclosures, which collectively comprise the basic financial statements of Hamblen-Morristown Solid Waste Disposal System as of and for the year ended June 30, 2024. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Hamblen-Morristown Solid Waste Disposal System's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Hamblen-Morristown Solid Waste Disposal System's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis
- 2) Schedule of Changes in the Net Pension Liability and Related Ratios
- 3) Schedule of Contributions
- 4) Schedule of Changes in the Total OPEB Liability and Related Ratios

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditors' report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

The objectives also include reporting on internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.

Auditors' Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include

tests of your accounting records of Hamblen-Morristown Solid Waste Disposal System and other procedures we consider necessary to enable us to express such an opinion. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We have identified the following significant risk(s) of material misstatement as part of our audit planning:

- Management override of controls
- Improper revenue recognition
- Misappropriation of assets

Our audit of financial statements does not relieve you of your responsibilities.

Audit Procedures - Internal Control

We will obtain an understanding of the government and its environment, including the system of internal control, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinion. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting

misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures - Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Hamblen-Morristown Solid Waste Disposal System's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with accounting principles generally accepted in the United States of America, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is responsible for making drafts of financial statements, all financial records, and related information available to us; for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers); and for the evaluation of whether there are any conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for the 12 months after the financial statements date or shortly thereafter (for example, within an additional three months if currently known). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by GAAS and *Government Auditing Standards*.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, or contracts or grant agreements that we report.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

Other Services

We will also assist in preparing the financial statements and related notes of the Hamblen-Morristown Solid Waste Disposal System in conformity with accounting principles generally accepted in the United States of America based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities relating to the financial statements and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

We will provide copies of our reports to the Hamblen-Morristown Solid Waste Disposal System; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Rodefer Moss & Co, PLLC and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to other governmental agencies or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Rodefer Moss & Co, PLLC personnel. Furthermore,

upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the other governmental agencies. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Curtis Morrison is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. We expect to begin our audit in October 2024 and to issue our reports no later than December 31, 2024.

Our fee for these services will be \$15,000 as stated in the Contract to Audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 30 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Reporting

We will issue a written report upon completion of our audit of the Hamblen-Morristown Solid Waste Disposal System's financial statements. Our report will be addressed to those charged with governance of the Hamblen-Morristown Solid Waste Disposal System. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinion, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditors' report, or if necessary, withdraw from this engagement. If our opinion is other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed an opinion, we may decline to express an opinion or issue reports, or we may withdraw from this engagement.

We will also provide a report that does not include an opinion on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will state (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The report will also state that the report is not suitable for any other purpose. If during our audit we become aware that the Hamblen-Morristown Solid Waste Disposal System is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

We appreciate the opportunity to be of service to the Hamblen-Morristown Solid Waste Disposal System and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions,

please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

Rodefer Moss & Co, PLLC

Rodefer Moss & Co, PLLC

RESPONSE:

This letter correctly sets forth the understanding of the Hamblen-Morristown Solid Waste Disposal System.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

Stephanie Clonce

From: Trey Craddock <tcraddock@strateinsurance.com>
Sent: Friday, June 14, 2024 10:43 AM
To: Stephanie Clonce
Subject: Registered: Return to Work/Transition to Work
Attachments: Transition2Work 2023.pdf

 REGISTERED EMAIL™ | ENCRYPTED TRANSMISSION

You have received an encrypted email from **Trey Craddock**.
[Click here](#) to reply to this message encrypted.

Stephanie,

I reached out to the underwriter and said this:

“Tim, the insured is currently without a return-to-work policy. They are open to implementing one, but they have questions about the duration of the light-duty request, given their limited light-duty options. Your insights in this matter would be greatly appreciated.”

This was his response, along with the attachment:

“So we don’t require a FORMAL light duty return to work program. We do require that the insured work with us when an employee is injured to provide light duty options that fit the restrictions the doctors have provided. How long that lasts depends totally on the injury and what the doctors order.

There are times when an insured doesn’t have light duty options that fit the doctors restrictions. So we have another program called Transition to Work. This service the insured can work with our adjusters to get the injured worker set up at a local non-profit doing volunteer work for the non-profit, but getting paid by the employer. In those situations the employer needs to pay them at least a minimum wage – we would pick up the remaining lost wages if they don’t want to pay them their full wages. The trade off though is the indemnity payments count against them on their mod calculation if we are paying the difference– where if they pay the full amount that reduces or eliminates the lost time part of the claim.

The big thing is the insured being willing to work with us on light duty return to work. They don’t have to have a formalized program – however the more planning they do with it – the easier it is.

Let me know if any other questions.”


Is this something you guys would be willing to do in the event of an injury? ****Knock on wood**** you don’t have any, but what we don’t want is the injured employee sitting at home watching TV, seeing commercials of injury attorneys, and getting the idea of filing a lawsuit.



Trey Craddock, CWCA

Business Insurance Account Executive

1750 W. Andrew Johnson Hwy, Morristown, TN 37814

 [423-318-5817](tel:423-318-5817)

 tcraddock@strateinsurance.com

 www.strateinsurance.com



STRATE
insurance group, inc.



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 RPost® PATENTED

TRANSITION2WORK[®]



by **ReEmployAbility[®]**

Return-to-Work that Connects People to a Greater Purpose

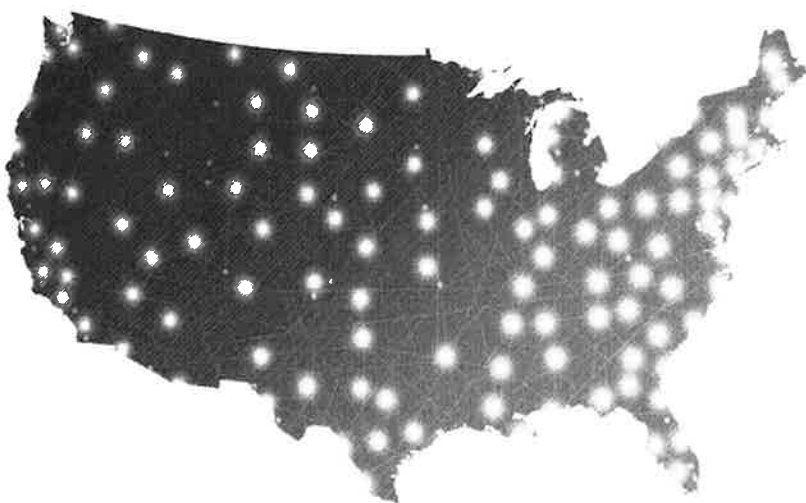
Employers can significantly reduce workers' compensation and non-occupational disability claims costs by returning injured employees to the workforce as soon as they are released to modified or light duty. ReEmployAbility is a return-to-work partner that provides the Transition2Work[®] program. Transition2Work secures transitional employment with a not-for-profit agency for employees when the pre-injury employer is unable to accommodate a temporary light duty work release. This program enables the employee to earn income while becoming reacquainted with the work experience following a period of disability. Transition2Work can be considered an extension of an employer's existing return to work program, retaining the employee's status with their company by providing a continuation of wages.

Experienced, Trusted, Preferred

Employers can use the Transition2Work program as needed to supplement their internal return-to-work program. ReEmployAbility secures the not-for-profit opportunity, sends the offer packet, confirms the employee's attendance, and reports on the employee's progress as they participate in the assignment. ReEmployAbility also offers remote/work-from-home and onsite assignments. Transition2Work is designed to comply with jurisdictional return-to-work legislation.

With more than **40,000 not-for-profit partners nationwide**, ReEmployAbility can quickly locate an appropriate assignment for your employee.

On average, a placement is secured in just **2 days**.



Proven Results

99%
placement success rate

2 days
average time to placement

More than \$4,100
average indemnity savings per claim



Transition2Work Program Benefits

- Provides a simple, **mutually beneficial solution** that bridges the gap between injured employees' capabilities and employers' ability to accommodate modified duty on-site
- Reduces the workers' compensation indemnity **costs** and disability claim costs that can significantly impact employers' **experience modification** and future premiums
- Potentially reduces medical costs, encourages **faster recuperation**, and **faster return to work** for the employee
- Helps employees avoid "disability syndrome," improves workplace morale, and **retains a valuable employee** who is experienced and trained for the work
- Promotes social responsibility, provides **community outreach**, and demonstrates **goodwill** by providing volunteer time to a local not-for-profit organization
- Improves the employee's sense of **value**, self-esteem, and provides social reintegration and an established **work routine** while healing
- Provides **meaningful work** and exposes the employee to new experiences that create **transferable skills**
- **Available nationwide**, **complies** with state and federal employment regulations, and helps employers provide consistency in return to work programs for occupational and non- occupational disabilities



Trust the Return to Work Experts

With over a decade of creating innovative solutions for the workers' compensation industry, ReEmployAbility is the nation's largest provider of specialty early return-to-work services and transitional employment programs. The Transition2Work program offers employers a turnkey, cost-effective solution to modified light duty assignments, that reduces claim costs while giving the injured worker time to heal.

ReEmployAbility helps you control the rising costs of workers' compensation and disability claims, while connecting people to a greater purpose so they can have a better life. Ask your Claims Professional about how Transition2Work can help your injured worker get back to work faster.



Toll Free (866) 663-9880 | info@reemployability.com | www.ReEmployAbility.com

Rev 012022

AFGroup.com



AccidentFund

UnitedHeartland

CompWest

ThirdCoast Underwriters

All policies are underwritten by a licensed insurer subsidiary. For more information, visit afgroup.com. © AF Group.



Workers' Compensation Insurance Proposal

HAMBLLEN COUNTY-MORRISTOWN SOLID WASTE SYSTEM

August 18, 2024

Our customized workers' compensation solutions help our customers minimize workplace accidents - keeping claims and premium costs down. Coverage for HAMBLLEN COUNTY-MORRISTOWN SOLID WASTE SYSTEM will be effective August 18, 2024.





Workers' Compensation Proposal

06/14/2024

STRATE INSURANCE GROUP INC.
1750 WEST ANDREW JOHNSON HIGHWAY
MORRISTOWN, TN 37814

Dear Agency Partner,

On behalf of Accident Fund, I am pleased to offer this proposal to you. We recognize our mutual customers require a workers' compensation partner with superior knowledge and experience, large enough to handle complex programs, yet small enough to be nimble and responsive to their needs. We partner with independent agencies, such as yours, who share our goal of keeping employees safe on the job – and strive to create the best workers' compensation insurance experience possible.

We believe selecting the right workers' compensation partner is a critical first step to creating a safe, healthy and productive work environment. But, if one of our customers does experience a workplace injury, we're committed to partnering with you to guide them through the claims and recovery process together.

The pages that follow contain a company overview, applicable coverage details and agreement terms for you to share with your client. If you have any questions, please do not hesitate to contact me directly.

We look forward to our continued partnership with you.

Respectfully,

Tim Manring
Senior Business Development Consultant
Accident Fund Insurance Company of America
Phone: 517-708-6709 | Email: Tim.Manring@accidentfund.com

The Accident Fund Difference

More than 100 years of experience has led to Accident Fund's success in providing superior workers' compensation solutions to policyholders. We've learned that when someone gets hurt on the job, it impacts more than just one person. Our team is committed to doing what it takes to bring injured workers back to their families, back to their jobs and back to life as usual.

TeleCompCare

Care Analytics

18

Claim Costs Lower Than Industry*

Safety Training

Narcotics Program



Pharmacy Program



29%

E-Mod Reduction**

Our Commitment and Expertise

Our goal is superior claims management, underwriting expertise and value-added services designed to reduce costs for policyholders. Our industry-leading services, such as our narcotics and pharmacy programs, and Care Analytics program – which helps us identify local physicians who understand work-related injuries and provide superior care to get injured employees back to work – have resulted in **claim costs that are 18% below the industry**. What does this mean to you? Better care for your employees and lower premiums for your bottom line.

Creating Efficiencies

We offer a unique pay-as-you-go solution that bases premium on actual payrolls (rather than estimates) and allows for convenient online payments. Our website offers a complete library of resources – including workplace safety training and videos, safety tip sheets and guidebooks, claims information and fraud information – at no cost to you.

AccidentFund.com
1-866-206-5851



Accident Fund is a division of AF Group. All policies are underwritten by a licensed insurer subsidiary. For more information, visit afgroup.com © AF Group

Our Team of Experts

We pride ourselves on providing exceptional service. That's why we staff our own team of experts instead of using vendors and we have a local presence (not a phone number) in our core states. Our goal is to provide appropriate care to injured workers while reducing claims costs for our customers.

- **Loss Control Consultants** – With workplace safety as their number one goal, our consultants provide personal, unrivaled safety services and support to policyholders.
- **Internal Nurse Case Managers** – Our nurse case managers work closely with injured workers, employers, physicians and claims handlers throughout the entire claim process to ensure the worker receives the best care while assisting in early return to work which helps to reduce claim costs.
- **Corporate Medical Director** – Our in-house medical director provides guidance and strategic direction on a wide range of medical management and cost containment initiatives, with a special focus on improving the quality of care for injured workers.
- **TeleCompCare[®]** – This 24/7 nurse triage hotline provides injured workers with access to quick medical assessments, referral to medical care when appropriate and a convenient option to connect with an occupational physician via live video conference.
- **Pharmacist** – Our staff pharmacist works closely with our claims team to recommend changes to medications and identifies inappropriate dispensing to help avoid opioid addiction and prolonged recovery times.
- **Investigative Services Unit** – With billions of dollars lost in the industry each year to insurance fraud, our team of former law enforcement professionals partner with our claims team to investigate and expose potential fraud.
- **Premium Audit** – Our auditors are some of the best in the business, working with customers to verify payroll and class codes to ensure accurate premiums.
- **Claim Handlers** – Seasoned claim professionals located in the field who understand their local legal and medical environment – and can guide the injured worker through the recovery process.
- **Medical Bill Review** – This team collects all injured worker bills to review for accuracy.

Protecting Your Employees – And Your Bottom Line

By proactively caring for injured workers and helping business owners improve workplace safety, we have successfully lowered experience mods, and therefore reduced costs, for our customers. An average debit experience mod written with **Accident Fund is reduced by 29%**** – which means lower premium costs for policyholders.

For more information, visit [AccidentFund.com](https://www.AccidentFund.com).

* Based on 2017-2021 Workers' Compensation Division data (excluding medical only) and industry data from NCCI, WCIRB (CA), NYIRB and NJCIRB.

** Average e-mod savings obtained by accounts with an initial mod >1.25 who've been with Accident Fund for at least four years. Based on 2005-2022 policy year data.



Workers' Compensation Proposal

06/14/2024

Quote # 0079521432

HAMBLEN COUNTY-MORRISTOWN SOLID WASTE SYSTEM
3849 SUBLETT RD
MORRISTOWN, TN 37813-3734

STRATE INSURANCE GROUP INC.
1750 WEST ANDREW JOHNSON HIGHWAY
MORRISTOWN, TN 37814

Summary

Option: Guaranteed Cost

Insurance Company	Accident Fund General Insurance Company	Total Estimated Premium	\$9,315.00
Effective Date	08/18/2024		
Expiration Date	08/18/2025		
Quote Valid Through	08/18/2024		
Payment Terms		Total Plan Cost	\$9,315.00
10 equal monthly - Direct Bill			



Details for Guaranteed Cost

Quoted Rates by Class Code

Tennessee - 08/18/2024 through 08/18/2025					
Loc.	Classification	Code	Premium Basis Total Estimated Annual Renumeration	Rate Per \$100 of Renumeration	Estimated Annual Premium
1	GARBAGE WORKS	7590	0	2.3300	\$0.00
1	EXCAVATION & DRIVERS	6217	332449	3.1800	\$10,572.00
1	CLERICAL OFFICE EMPLOYEES NOC	8810	92060	0.1100	\$101.00
	Total Manual Premium				\$10,673.00
	Employers Liability (E/L) increased limits factor	9812	10673	0.0140	\$149.00
	Balance to E/L increased limits minimum premium	9848	149	150	\$1.00
	Subject Premium				\$10,823.00
	Alcohol- and Drug-Free Workplace factor	9841	10823	0.9500	(\$541.00)
	Total Subject Premium				\$10,282.00
	Experience Modifier	9898	10282	0.9200	(\$823.00)
	Total Modified Premium				\$9,459.00
	Total Standard Premium				\$9,459.00
	Premium Discount	0063	9459	0.9486	(\$486.00)
	Expense Constant	0900	1	210	\$210.00
	Terrorism Premium	9740	424509	0.0110	\$47.00
	Catastrophe Premium	9741	424509	0.0200	\$85.00
	Estimated Annual Premium				\$9,315.00
	Other Premium and Surcharges				
	Total Amount Due				\$9,315.00

Total Estimated Annual Premium \$9,315.00

Coverages and Endorsements

We have reviewed the application and are providing those coverages provided by the standard Workers' Compensation Policy and any state-mandated endorsements. Any coverages or endorsements not specifically mentioned in this quote are not included with this proposal.

Item 3A (WC): TN

Item 3B Employers' Liability

Each Accident: \$1,000,000

Disease - Policy Limit: \$1,000,000

Disease - Each Employee: \$1,000,000

Item 3C (Other States): All states and U.S. territories except: CA, monopolistic states, Puerto Rico, the U.S. Virgin Islands, and states designated in Item 3A of the Information Page

Premium Payments and Schedule

This schedule is an estimate only. Please refer to the direct bill invoice which will include due dates and other policies billings, if applicable. It is hereby agreed and understood that the premium is to be paid on an installment basis as follows:

	Due Date	Amount Due	Billing Method(s)
1	08/18/2024	\$931.50	Direct Bill
2	09/18/2024	\$931.50	
3	10/18/2024	\$931.50	Installment Plan(s): 10 equal monthly - Direct Bill See the attached Notice of Installment Payment worksheets for additional information.
4	11/18/2024	\$931.50	
5	12/18/2024	\$931.50	
6	01/18/2025	\$931.50	
7	02/18/2025	\$931.50	
8	03/18/2025	\$931.50	
9	04/18/2025	\$931.50	
10	05/18/2025	\$931.50	
Total Amount Due		\$9,315.00	

Terms and Conditions

- This quote is based on payrolls, rates and experience modifications currently in effect as outlined below. Any changes to these values or other rating factors, as mandated by regulatory entities, may result in adjustments to our proposal. Additionally Accident Fund reserves the right to adjust the quote if the payrolls or premiums change more than 10% prior to policy issuance.
 - If during the course of the policy, the scope of the Insured's operations materially changes, we reserve the right to adjust the pricing and/or program(s) offered based on the exposures, losses and risk characteristics.

Disclaimers

This quotation is valid until policy effective date but is subject to change prior to acceptance if there is a change in exposure, or a change in rates or other items required to be charged by applicable jurisdictions.

Fee Disclosures: Unless prohibited by state law, the following fees may be charged to underwritten policies:

Paper Invoice Fee:	Insufficient Funds Fee:	Reinstatement Fee:
\$5	\$20	Up to \$20*

*Depending on payment plan

Forms

State	Form Number	Form Description
TN	WC 00 00 01 A	Information Page - AF CW
TN	WC 00 00 00 C	Workers Compensation and Employers Liability Insurance Policy
TN	WC 00 04 06	Premium Discount Endorsement
TN	WC 00 04 14 A	Notification Of Change In Ownership Endorsement
TN	WC 00 04 19 A	Part Five - Premium Amendatory Endorsement
TN	WC 00 04 21 F	Catastrophe (Other Than Certified Acts of Terrorism) Premium Endorsement
TN	WC 00 04 22 C	Terrorism Risk Insurance Program Reauthorization Act Disclosure Endorsement
TN	WC 00 04 24	Audit Non-Compliance Charge Endorsement
TN	WC 00 04 25	Experience Rating Modification Factor Revision Endorsement
TN	WC 41 04 02	Tennessee Pending Loss Cost And Assigned Risk Rate Endorsement
TN	WC 99 06 50 B	Invoice Fee
TN	WC 99 06 60	Execution Clause Endorsement

Applicant's Signature X _____ Date ____ / ____ / ____

Signature of Agent/Producer X _____ Date ____ / ____ / ____

BUSINESS INSURANCE RENEWAL PROPOSAL

Prepared for:
Hamblen County-Morristown Solid Waste System

Prepared by:
Trey Craddock, CWCA

Date: June 5, 2024



STRATE
insurance group, inc.



This proposal is not an insurance policy, but only a summary of coverage. The insurance company will determine whether a claim for coverage is applicable or not. Their decision will be based solely on the terms and conditions of the policy and endorsements on the date of loss. This proposal is not intended to be a complete description of all coverage that the Insured may need.

Named Insured: Hamblen County-Morristown Solid Waste System

PREMIUM SUMMARY

Description of Coverage	Expiring Premium	Renewal Premium
Property	\$ 20,341	\$ 24,276
General Liability	\$ 34,485	\$ 48,784
Employee Benefits Liability	\$ 192	\$ 192
Inland Marine	\$ 13,144	\$ 21,301
Crime	\$ 1,799	\$ 1,799
Public Entity Management Liability	\$ 1,000	\$ 1,032
Public Entity Employment-Related Practices	\$ 2,500	\$ 2,500
Auto	\$ 5,062	\$ 5,611
Umbrella Excess Liability	\$ 8,816	\$ 13,071
Cyber		
Renewal is with an estimated 10% Increase	\$ 2,986.97	\$ 3,285.67
Workers Compensation		
Renewal is with an estimated 10% Increase	\$ 15,052.00	\$ 16,557.20
Surety Bond	\$ 850	\$ 850
Total Premium	\$ 106,227.97	\$ 139,258.87

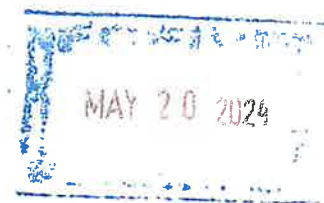
***All quoted premiums are annual estimates and may change**

The undersigned insured acknowledges that they have read and understood the Insurance Proposal as presented by the Strate Insurance Group, Inc. and authorizes them to bind coverage.

Effective Date: 7.1.2024

Named Insured: Hamblen County-Morristown Solid Waste System Title: _____

Signature: _____ Date: _____



Policyholder:
HAMBLÉN COUNTY-MORRISTOWN SOLID WASTE SYSTEM
3849 SUBLETT RD
MORRISTOWN, TN 37813

Agent or Broker:
(423) 318-5800
STRATE INS GROUP INC
1750 W ANDREW JOHNSON HWY
MORRISTOWN, TN 37814

Date of Issue: 4/25/2024

Policy Numbers: 9B619732 630
14S1543A ZLP
0B164833 BA
15P39559 ZUP
Expiring Underwriting Company: Travelers Property Casualty Company of America
Renewal Effective Date: 7/1/2024

Dear Policyholder:

Thank you for choosing Travelers. We are providing advance notice of changes affecting your renewal policy or notification of renewal premium. Please consult your agent or broker for guidance in reviewing the information contained in this notice.

Your renewal policies will have limits different from your expiring policies.

- Contractor Equipment Flood and Earthquake limit will be capped at \$2,000,000.

Your renewal policies will have deductibles different from your expiring policies.

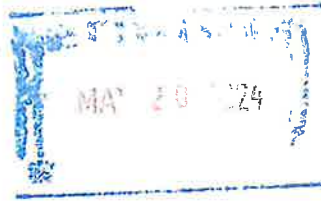
- Property Deductible will increase to \$10,000 applies to all locations.
- Inland Marine Deductible will increase to \$10,000.

Your insurance program provides critical financial protection for your company. Your agent or broker can provide expert and professional advice on Travelers' extensive insurance products and services. You should regularly review and update your insurance program with your agent or broker to ensure it provides the protection you require. We appreciate your business. Thank you for choosing Travelers.

Sincerely,
La'Sheene Moore
Account Executive

CUTU/00002100002/ BCR/CM 24117





03/22/2024



HAMBLEN COUNTY -MORRISTOWN SOLID WASTE
A PUBLIC ENTITY
3849 SUBLETT ROAD
MORRISTOWN TN 37813

Policy: ZLP 14S1543A

Policy Renewal Effective Date: 07-01-2024

Insuring Company: THE TRAVELERS INDEMNITY COMPANY

**NOTICE OF CHANGE IN POLICY TERMS
NOTICE OF REDUCTION IN COVERAGE
PFAS EXCLUSION**

THIS IS NOT AN OFFER TO RENEW YOUR POLICY. THIS NOTICE IS INTENDED TO MAKE YOU AWARE OF CERTAIN COVERAGE CHANGES TO YOUR POLICY IF WE RENEW IT. YOUR STATE INSURANCE DEPARTMENT MAY ALSO REQUIRE US TO NOTIFY YOU OF OTHER CHANGES IF WE RENEW IT.

IF WE DO NOT RENEW YOUR POLICY, WE WILL PROVIDE YOU WITH NOTICE OF NONRENEWAL CONSISTENT WITH APPLICABLE STATE REQUIREMENTS.

IF WE RENEW YOUR POLICY, IT WILL INCLUDE COVERAGE CHANGES FROM YOUR EXPIRING POLICY. THE IMPORTANT COVERAGE CHANGES ARE IDENTIFIED IN THIS NOTICE. PLEASE READ THIS NOTICE CAREFULLY.

NO COVERAGE IS PROVIDED BY THIS NOTICE. THIS NOTICE DOES NOT AMEND ANY PROVISION OF YOUR EXPIRING POLICY OR YOUR NEW POLICY. YOU SHOULD REVIEW YOUR ENTIRE POLICY CAREFULLY FOR COMPLETE INFORMATION ON THE COVERAGES PROVIDED AND TO DETERMINE YOUR RIGHTS AND DUTIES UNDER YOUR POLICY. IF THERE IS ANY CONFLICT BETWEEN YOUR POLICY AND THIS NOTICE, THE PROVISIONS OF YOUR POLICY PREVAIL.

PLEASE CONTACT YOUR AGENT OR BROKER IF YOU HAVE ANY QUESTIONS ABOUT THIS NOTICE OR ITS CONTENTS.

If we renew your policy shown above, coverages in your new policy in the lines of insurance shown below will include a PFAS exclusion endorsement. This endorsement will add an exclusion for:

- injury, damage or loss arising out of "PFAS" or "PFAS-containing products", which also applies if there are other irritants or contaminants alleged in the same claim or suit; and
- any loss, cost or expense arising out of remediation of "PFAS" or "PFAS-containing products" or related activity or responsibilities.

This change reduces coverage.

Account summary

Premium summary

COVERAGE	POLICY NUMBER	PREMIUM
DELUXE	630-9B619732	\$24,276
GENERAL LIABILITY	ZLP-14S1543A	\$48,784
EMPLOYEE BENEFITS LIABILITY	ZLP-14S1543A	\$192
INLAND MARINE	630-9B619732	\$21,301
CRIME	630-9B619732	\$1,799
PUBLIC ENTITY MANAGEMENT LIABILITY	ZLP-14S1543A	\$1,032
PUBLIC ENTITY	ZLP-14S1543A	\$2,500
EMPLOYMENT RELATED PRACTICES LIABILITY		
AUTO LIABILITY	BA-0B164833	\$4,665
AUTO PHYSICAL DAMAGE	BA-0B164833	\$946
UMBRELLA EXCESS LIABILITY	ZUP-15P39559	\$13,071
	Total	\$118,566

UNDERCARRIAGE REPAIR ESTIMATE

Hamblen Co	D6T	SERIAL # <u>NDY00420</u>
TELEPHONE NO. _____	SER. METER	06/17/2024

CAT PARTS				PRICE		REBUILD- LABOR	
PART #	DESCRIPTION	QTY.	EX	PRICE @	EXT PRICE	DESCRIPTION	T PRICE
1571373	1. TRACK SHOE(_24_)	80		\$ 89.20	\$ 7,136.00	1. TRACK	
5653585	2.Master shoes	2		\$ 92.79	\$ 185.58	2. SHOES	\$ 1,440.00
9W3361	3. TRACK NUTS	320		\$ 1.47	\$ 470.40	3. SPROCKETS	
5420222	4. TRACK BOLTS	320		\$ 2.94	\$ 940.80	4. IDLERS	
2540224	5. MASTER LINK BOLT	8		\$ 6.70	\$ 53.60	5. GUARD	
	6. TRACK GROUPS				\$ -	6. ROLLERS	
5654421	7. LINK ASSEMBLIES	2		\$6,514.68	\$ 13,029.36	Clean Machine	
	8. BUSHING & SEALS				\$ -		
	9. PIN&BUSHING GRPS.				\$ -		
	10. PINS				\$ -		
	11. BUSHINGS				\$ -	RECONDITIONING	
	12. TRACK SEALS				\$ -	7. P/B TURN	
	13. THRUST RINGS				\$ -	8. ROLLER RESHELL	
	14. FACING RING GRP.				\$ -	9. ROLLER WELD	
	15. PLUGS				\$ -	10. IDLER WELD	
	16. STOPPERS				\$ -	11. SPROCKETS	
1730946	17. SPROCKET SEG.	10		\$ 110.92	\$ 1,109.20	12. CARRIER ROLLER	
7h3607	18. SEGMENT NUTS	50		\$ 1.49	\$ 74.50	13. ROLLER FRAME	
6v0937	19. SEGMENT BOLTS	50		\$ 1.47	\$ 73.50		
2s5658	20. SEGMENT WASHER	50		\$ 0.88	\$ 35.50	Delivery Charges	\$ 850.00
2880935	21. ROLLER D FLANGE	6		\$ 441.93	\$ 2,651.58		
2880934	22. ROLLER S FLANGE	8		\$ 424.53	\$ 3,396.24		
2061895	23. IDLERS	4		\$1,833.88	\$ 7,335.52		
2355974	24. CARRIER ROLLERS	2		\$ 269.52	\$ 539.04		

TOTAL PARTS (A) \$ 37,030.82 TOTAL LABOR (B) \$ 2,290.00

SERVICE CHARGES				ESTAMATE TOTAL	
TRANSPORTATION:				PARTS (A)	\$ 37,030.82
REMOVAL & INSTALLATION				LABOR (B)	\$ 2,290.00
OTHER:				SER. CHARGE (C)	\$ -
CREDITS:				TAX	
TOTAL SERVICE CHARGES			\$ -	TOTAL:	\$ 39,320.82

RECOMMENDATIONS - REMARKS

THIS QUOTE DOESN'T INCLUDE TAXES, PICKUP OR DELIVERY CHARGES.
Customer to install u-c

PSSR: _____



06/19/2024

Hamblen County Landfill

Attn: Dennis

I would like to thank you for allowing Stowers Machinery Corporation the opportunity to quote your parts and service needs. Please see below for description and pricing details.

Model: 320

Serial # WBK03891

Equipment

Description	Ext. Price
590-4586 general duty track groups 31inch	\$ 8,857.00
248-7143 idler groups	\$ 2,388.00
8E5600 carrier rollers	\$ 974.55
Remove and install tracks, idlers and carrier rollers	\$ 3,070.00
Transport tracks	\$ 300.00
Total	\$ 15,589.55

- All prices listed do not include cleaning machine, transporting machine, taxes, freight or any other parts or services not listed.
- If additional work is required you will be contacted for approval before any work is conducted.
- Quote valid for 30 days.
- **All Reman Components must have Acceptable Cores**
- Purchase orders are required upon acceptance of this proposal.

Sincerely,

Hadley Townsend
Product Support Sales Representative
 (423) 612-1822
htownsend@stowerscat.com



Power Equipment Company
1487 Rock Springs Road
Kingsport TN 37664
Phone 865-323-1274
www.powerequipco.com

Construction, Mining, & Forestry Equipment Sales, Parts, Service and **Certified Rental**

6/17/2024
Quote #: jasbury-0051

Dennis Barnes
Hamblen County-Morristown Solid Waste Systems
P. O. Box 2108
Morristown, TN 37816

Dennis,

Power Equipment Company appreciates the opportunity to submit the following quotation for your consideration. We look forward to a close review and dialogue with you, in order to assure your satisfaction with this machine.

USED 2016 KOMATSU PC360LC-11 HYDRAULIC EXCAVATOR S/N: A35406 CONFIGURED AS FOLLOWS:

- APPROXIMATELY 5482 HOURS
- 48" HENSLEY BUCKET
- SOLESBEE'S MAIN PIN HYDRAULIC THUMB
- 10'6" ARM
- NEW UNDERCARRIAGE INSTALLED IN FEBRUARY 2024

Sale Price FOB: Morristown, TN (plus any applicable taxes,UCC1 & Doc Fees) **\$136,990.00**

AS-IS, NO WARRANTY

NOTE: No price, terms or descriptions in this proposal shall supersede any published terms and conditions of a fully executed Purchase Contract. Terms of sales are subject to credit approval and subject to prior sale. . Finance rates determined at time of delivery.

Thank you for the opportunity to submit this proposal, which will remain valid for 30 days. Price is subject to availability and does not include applicable taxes. Should you have any questions, please feel free to contact us. We look forward to earning your business!

Respectfully,

Jim Asbury
Sales Representative
865-323-1274



Power Equipment Company
1487 Rock Springs Road
Kingsport TN 37664
Phone 865-323-1274
www.powerequipco.com

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6/14/2024

Quote #: jasbury-0051

Dennis Barnes
Hamblen County-Morristown Solid Waste Systems
P. O. Box 2108
Morristown, TN 37816

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- APPROXIMATELY 5482 HOURS
- 48" HENSLEY BUCKET
- SOLESBEE'S MAIN PIN HYDRAULIC THUMB
- 10'6" ARM
- NEW UNDERCARRIAGE INSTALLED IN FEBRUARY 2024

Sale Price FOB: Morristown, TN (plus any applicable taxes,UCC1 & Doc Fees)

\$140,750.00

AS-IS, NO WARRANTY

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Respectfully,

Jim Asbury
Sales Representative
865-323-1274



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Kingsport TN 37664
Phone 865-323-1274
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Construction, Mining, & Forestry Equipment Sales, Parts, Service and *Certified Rental*

6/14/2024

Quote #: jasbury-0051

Dennis Barnes
Hamblen County-Morristown Solid Waste Systems
P. O. Box 2108
Morristown, TN 37816

Dennis,

Power Equipment Company appreciates the opportunity to submit the following quotation for your consideration. We look forward to a close review and dialogue with you, in order to assure your satisfaction with this machine.

USED 2019 KOMATSU PC240LC-11 HYDRAULIC EXCAVATOR S/N: K73143 CONFIGURED AS FOLLOWS:

- APPROXIMATELY 3800 HOURS
- 48" HENSLEY BUCKET
- STICK MOUNTED HYDRAULIC THUMB
- 9'10" ARM

Sale Price FOB: Morristown, TN (plus any applicable taxes,UCC1 & Doc Fees)

\$154,000.00

AS-IS, NO WARRANTY

NOTE: No price, terms or descriptions in this proposal shall supersede any published terms and conditions of a fully executed Purchase Contract. Terms of sales are subject to credit approval and subject to prior sale. . Finance rates determined at time of delivery.

Thank you for the opportunity to submit this proposal, which will remain valid for 30 days. Price is subject to availability and does not include applicable taxes. Should you have any questions, please feel free to contact us. We look forward to earning your business!

Respectfully,

Jim Asbury
Sales Representative
865-323-1274

Stephanie Clonce

From: Erik Hutchins <ehutchins@rogerspetro.com>
Sent: Wednesday, June 19, 2024 2:57 PM
To: Stephanie Clonce
Subject: Re: Fuel Tank Quote

Based off of the information on fuel usage, I would suggest using a 2500 gallon tank. We supply tanks that are double walled, which means there is no containment needed. Tank is also on skids so it is moveable when empty. I can sell you a tank with a 35 gpm pump for \$14,500. I can also supply you a tank for an additional margin (\$0.05) on fuel. If the tank is on contract, Rogers will provide routine maintenance (filters, pumps, nozzles, hoses) as well. Pricing will be based on Knoxville OPIS plus \$0.25 (\$2.83 before any taxes) with us supplying tank (\$0.20 - \$2.78 with purchase of tank). Our agreements generally are 5 year deals.

Get [Outlook for iOS](#)

From: Stephanie Clonce <office@hcmsw.org>
Sent: Wednesday, June 19, 2024 7:40:04 AM
To: Erik Hutchins <ehutchins@rogerspetro.com>
Subject: Fuel Tank Quote

Do you have a quote on this fuel tank that we can present to the board on Friday for approval?

Thank you,

Stephanie Clonce
Office Manager
Hamblen County/Morristown Solid Waste
3849 Sublett Rd.
Morristown, TN 37813
423-581-8784 Ext 0
office@hcmsw.org

MORRISTOWN - HAMBLEN LANDFILL

2024-2025 BUDGET YEAR

PROJECTED ENGINEERING COSTS

OPERATIONAL COSTS			
TASK	ESTIMATED FEES	NOTES	PASS THROUGH
Groundwater Sampling & Report	\$130,000 (\$60,000)	2 Events (Includes Lab Fees) Includes Necessary Well Maintenance	\$70,000
Leachate Sampling & Report	\$4,000 (\$3,000)	TDEC (Includes Lab Fees)	\$1,000
MUS Discharge Permit	\$5,000	Monthly & Annual Permit Review	
Stormwater Sampling & Report	\$4,750 (\$3,750)	TDEC Sector L (Includes Lab Fees)	\$1,000
Methane Gas Sampling & Report	\$15,500 (\$9,500)	4 Events Per Year-Landfill (Per TDEC Requirements)	\$6,000
Random Stormwater Sampling & Report	\$3,500 (\$2,750)	If Required By TDEC Includes Lab Fees	\$750
EPA EGRT Annual Report	\$2,500	Annual EPA Report Due 3/31/25	
Leachate Tracking	\$4,500 (\$2,000)	TDEC Mandated	\$2,500
Title V Air Permitting	\$10,000	TDEC Required	
Assist With Class III Operations	\$10,000	Model Maintenance, TDEC Requirements, Misc. Tasks	
Total Sampling/Lab/Reporting	\$189,750 (\$108,500 LDA)		\$81,250
Meetings (TDEC, Board, Misc.)	\$45,000		
Annual Volume Survey	\$10,500	Annual Volume Survey/Engineering Report Required by TDEC (added Class III site)	
Misc. Design and Consulting	\$50,000	Various Landfill Projects, TDEC Mandates, Etc	
Total Meetings/Misc. Design/Consulting	\$105,500		
TOTAL OPERATIONAL	\$295,250		\$81,250
Change from 23/24	(-\$55,600)		(-\$7,000)
CAPITAL PROJECTS			
Landfill Expansion Construction	\$225,000* (\$150,000)	New Cell Under Construction	\$75,000

*From Bond Issue

Numbers in **bold** under Estimated Fees are the LDA portions of the budget numbers